



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Council

Date: **Wednesday 20 November 2019**

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Time: **6.00 pm**

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Place: **Council Chamber**

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For any further information please contact:

**Alec Dubberley**

Service Manager, Democratic Services

0115 901 3906

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# Council

## Membership

### Mayor

Councillor Sandra Barnes

### Deputy Mayor

Councillor Meredith Lawrence

Councillor Michael Adams  
Councillor Peter Barnes  
Councillor Chris Barnfather  
Councillor Pat Bosworth  
Councillor Michael Boyle  
Councillor Nicki Brooks  
Councillor John Clarke  
Councillor Liz Clunie  
Councillor Bob Collis  
Councillor Jim Creamer  
Councillor Boyd Elliott  
Councillor David Ellis  
Councillor Rachael Ellis  
Councillor Roxanne Ellis  
Councillor Andrew Ellwood  
Councillor Paul Feeney  
Councillor Kathryn Fox  
Councillor Des Gibbons  
Councillor Helen Greensmith  
Councillor Gary Gregory

Councillor Jenny Hollingsworth  
Councillor Mike Hope  
Councillor Rosa Keneally  
Councillor Ron McCrossen  
Councillor Viv McCrossen  
Councillor Barbara Miller  
Councillor Simon Murray  
Councillor Julie Najuk  
Councillor Marje Paling  
Councillor John Parr  
Councillor Michael Payne  
Councillor Alex Scroggie  
Councillor Martin Smith  
Councillor Sam Smith  
Councillor Jennifer Thomas  
Councillor Clive Towsey-Hinton  
Councillor John Truscott  
Councillor Henry Wheeler  
Councillor Paul Wilkinson

## SUMMONS

A meeting of the Borough Council will be held in the Council Chamber, Civic Centre, Arnot Hill Park on Wednesday 20 November 2019 at 6.00 pm to transact the business as set out below.



Karen Bradford  
Chief Executive

## AGENDA

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| 1 | Opening Prayers.   |         |
| 2 | Apologies for Absence.   |         |
| 3 | Mayor's Announcements.   |         |
| 4 | To approve, as a correct record, the minutes of the meeting held on 18 September 2019. | 9 - 20  |
| 5 | Declaration of Interests.  |         |
| 6 | To deal with any petitions received under Standing Order 8a.                           |         |
| 7 | To answer questions asked by the public under Standing Order 8.                        |         |
| 8 | To answer questions asked by Members of the Council under Standing Order 9.            |         |
| 9 | Review of Polling Districts, Polling Places and Polling Stations                       | 21 - 36 |
- Report of the Service Manager Democratic Services.

<b>10</b>	<b>Overview and Scrutiny Annual Report</b>	<b>37 - 42</b>
	Report of the Democratic Services Officer.	
<b>11</b>	<b>To receive questions and comments from Members concerning any matter dealt with by the Executive or by a Committee or Sub-Committee (Standing Order 11.1).</b>	
<b>a</b>	<b>Minutes of meeting Tuesday 3 September 2019 of Environment and Licensing Committee</b>	<b>43 - 45</b>
<b>b</b>	<b>Minutes of meeting Wednesday 4 September 2019 of Planning Committee</b>	<b>47 - 66</b>
<b>c</b>	<b>Minutes of meeting Thursday 5 September 2019 of Appointments and Conditions of Service Committee</b>	<b>67 - 69</b>
<b>d</b>	<b>Minutes of meeting Thursday 5 September 2019 of Cabinet</b>	<b>71 - 73</b>
<b>e</b>	<b>Minutes of meeting Thursday 26 September 2019 of Standards Committee</b>	<b>75 - 76</b>
<b>f</b>	<b>Minutes of meeting Monday 30 September 2019 of Overview and Scrutiny Committee</b>	<b>77 - 82</b>
<b>g</b>	<b>Minutes of meeting Tuesday 1 October 2019 of Environment and Licensing Committee</b>	<b>83 - 84</b>
<b>h</b>	<b>Minutes of meeting Wednesday 2 October 2019 of Planning Committee</b>	<b>85 - 97</b>
<b>i</b>	<b>Minutes of meeting Tuesday 8 October 2019 of Joint Consultative and Safety Committee</b>	<b>99 - 101</b>

j	<b>Minutes of meeting Wednesday 9 October 2019 of Cabinet</b>	103 - 105
k	<b>Minutes of meeting Tuesday 29 October 2019 of Appointments and Conditions of Service Committee</b>	107 - 109
l	<b>Decisions made under delegated authority</b>	111 - 112

**12 To consider comments, of which due notice has been given, under Standing Order 11.03(a).**

**13 To consider motions under Standing Order 12.**

#### Motion One

This Council:

Recognises that domestic abuse is significant issue across society affecting people in all parts of the community and notes that this meeting coincides with the White Ribbon Campaign 2019.

Is proud of its continuing commitment to the White Ribbon Campaign.

Accepts that while domestic violence overwhelmingly affects women, men can also be victims of domestic abuse and agrees that anyone experiencing Domestic Abuse should be able to access suitable support.

Expresses its continuing support for policies to address domestic violence in our communities in partnership with the Police and other organisations in the statutory and voluntary sectors.

Notes that the GMB union is promoting an Employer's Charter which pledges employers to:

- Support employees who are experiencing Domestic Abuse to access support services and information confidentially
- Ensure that anyone experiencing Domestic Abuse is not disadvantaged, and to take reasonable adjustments to facilitate their needs in the workplace
- Commit to working with other organisations to facilitate support for those experiencing abuse
- Provide toolkits and information in a format which is easily and discretely

accessible.

- Ensure that there are sufficient employees trained to provide access to support.

Therefore resolves:

1. That the Leader of the Council should sign the GMB's Employer Charter to demonstrate Gedling Borough Council's commitment to supporting any employees experiencing Domestic Abuse.
2. To refer the Charter to the Appointments and Conditions of Service Committee, who will consult with the Joint Consultative and Safety Committee to identify any gaps between the Council's current policies and the commitments in the Charter.

Proposer: Councillor Roxanne Ellis

Seconder: Councillor Thomas

### Motion Two

This Council notes that:

- The Intergovernmental Panel on Climate Change (IPCC) has found that global warming is likely to reach 1.5C by 2050. The Met Office predicts that the impact of climate change on the UK will include, but is not limited to, flooding of coastal and inland areas, increased demand on energy during hotter summers and colder winters, species loss and extinction, damage to infrastructure that is not equipped for extremes of temperature and an increase in illnesses caused by extremes of temperature;
- Parliament and over 200 councils across the country have already declared a climate emergency, recognising the seriousness of the situation and committing to take action in their local area;
- Local government has the ability to make an impact at a local level, including greening the council estate, fleet and housing stock by working with housing associations and landlords, as well as working with local industry to help and incentivise them to operate more sustainably. However, local councils have also seen their budgets cut by 60p in every £1 since 2010, which has had a crippling effect on public services and will severely impact the ability of councils to reach their full potential in tackling the causes of climate change;
- A recent survey by ComRes has found that 71% of UK adults think that climate change is a more pressing long term issue than Brexit, and 60% of adults feel that the UK government is not doing enough to prioritise the climate crisis;
- Co-operatives, community energy companies, local and national

campaign groups and charities have already been taking action to tackle climate change, raising public awareness about climate change and environmental issues such as single use plastics and air quality;

- Action needs to be taken now in order to minimise the impact and reach of temperature rises and climate change, and that there should be an ambition of carbon neutrality by 2030 at the latest.

This Council resolves that Gedling Borough Council will:

- Join with other councils and Parliament in declaring a Climate Emergency;
- Set a goal and vision of becoming carbon neutral across Gedling borough by 2030;
- Ensure that this work doesn't just focus on the activity of Gedling Borough Council, but also reaches out to partners and residents to help them reduce their carbon footprint;
- Produce a practical and robust action plan to ensure that all councillors and officers are clear what Gedling Borough Council will do to tackle the climate emergency;
- Work with employers in the borough, including businesses, the third sector, charities and the public sector to encourage them to take steps to reduce their carbon emissions and operate in a more sustainable way, and learn from any best practice that they've already put in place;
- Work with local MPs to lobby the Government, as well as Labour's front bench and other major political parties to ensure that local government is given the powers and funding they need to tackle the climate emergency and make our borough greener.

Proposer: Councillor Payne  
Seconder: Councillor Clarke

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## MINUTES COUNCIL

**Wednesday 18 September 2019**

Councillor Sandra Barnes (Mayor)

Present:

Councillor Meredith Lawrence	Councillor Rosa Keneally
Councillor Michael Adams	Councillor Ron McCrossen
Councillor Peter Barnes	Councillor Viv McCrossen
Councillor Chris Barnfather	Councillor Barbara Miller
Councillor Pat Bosworth	Councillor Simon Murray
Councillor Nicki Brooks	Councillor Julie Najuk
Councillor John Clarke	Councillor Marje Paling
Councillor Liz Clunie	Councillor John Parr
Councillor Bob Collis	Councillor Michael Payne
Councillor Boyd Elliott	Councillor Martin Smith
Councillor David Ellis	Councillor Sam Smith
Councillor Rachael Ellis	Councillor Jennifer Thomas
Councillor Andrew Ellwood	Councillor Clive Towsey-Hinton
Councillor Paul Feeney	Councillor John Truscott
Councillor Kathryn Fox	Councillor Henry Wheeler
Councillor Des Gibbons	Councillor Paul Wilkinson
Councillor Mike Hope	

Absent: Councillor Michael Boyle, Councillor Jim Creamer, Councillor Roxanne Ellis, Councillor Helen Greensmith, Councillor Jenny Hollingsworth and Councillor Alex Scroggie

### **31 OPENING PRAYERS.**

The Mayor's Chaplain, Reverend Sally Baylis, delivered opening prayers.

### **32 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Boyle, Creamer, Roxanne Ellis, Greensmith, Hollingsworth and Scroggie.

### **33 MAYOR'S ANNOUNCEMENTS.**

The Mayor informed Members about some of the recent engagements she had undertaken, including Calverton Play Day. The Mayor gave thanks to Councillors Viv and Ron McCrossen for hosting the Charity Quiz Night on 5 September and thanked everyone else who had supported the event.

**34 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 17 JULY 2019.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**35 DECLARATION OF INTERESTS.**

Councillor Wheeler declared a non-pecuniary interest in item 8 (Questions from Members) as a resident personally affected by recent flooding.

**36 TO DEAL WITH ANY PETITIONS RECEIVED UNDER STANDING ORDER 8A.**

None received.

**37 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER STANDING ORDER 8.**

Question from Nick Quilty

In June 2018, Calverton Parish Council wrote to Gedling BC making the suggestion, 100 years after the end of the Great War, that we could honour and remember those from the Parish killed in the war through GBC using the family surnames of those killed, to name new streets in Calverton. GBC wrote back to Calverton PC advising that it was something they would strongly consider for all future developments. However, the first new development to be named since then was not named in such a manner. Bearing in mind the large number of new developments which have recently had planning approval, and that these will soon require new street names, will GBC be implementing the Calverton PC request - or is there some reason it cannot, or will not?

Answer from Councillor Payne

The suggestion of honouring and remembering the names of soldiers is fully supported but other reasonable requests also need be considered on a case by case basis. The first new development named since the request is Woodward Way, named in memory of Arthur Woodward, who served as a Councillor in Calverton for 20 years (1987-2007) and served as Mayor in 2004. This request was put forward by the Leader and Deputy Leader of the Council in January 2019.

Several large new residential developments are expected to be built in Calverton and it is envisaged that groups of new roads will be named in honour of the soldiers, subject to Portfolio Holder approval.

**TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER STANDING ORDER 9.**Questions received from Councillor AdamsQuestion 1Flooding in Arnold

The recent awful flooding in Arnold, apparently brought about as a result of the Gedling Borough Council maintained lagoon bursting its banks for the 3rd time in 10 years despite this supposedly being 'a once in 50 x year event', has raised huge concerns locally around the ability of the council to properly protect the welfare and wellbeing of its residents. I wonder how many times do residents on Bentwell Avenue in particular, the elderly, families with young children and other vulnerable residents, have to resort to their house insurers (where possible) to try and restore normality to their home, before the council properly exercises its responsibilities, acts positively and stops blaming the weather and indeed everyone else. When I personally attended on site at the lagoon, even my untrained eye could see that it was thick with silt and massively overgrown with trees and large shrubs. It certainly did not give the impression of a well maintained site. Can the Leader of the Council therefore explain details of the schedule of maintenance for the lagoon and brook that leads to the bottom of the gardens on Bentwell Avenue and confirm how that is complied with and checked by officers, and verified as sufficiently operable by those with appropriate expertise, including Nottinghamshire County Council as the Lead Flood Authority and/or the Environment Agency?

Answer from Councillor Clarke

Madame Mayor, it appears that Councillor Adams is not entirely clear on the roles that the borough and county councils have in relation to flood management, so perhaps I can take this opportunity to clarify this for him.

Nottinghamshire County Council are the Lead Local Flood Authority, and play a leading role in emergency planning and recovery after a flood event. They also investigate significant local flooding incidents, and publish the results of these investigations in what is known as a section 19 report under the requirements of the Flood and Water Management Act 2010.

Gedling Borough Council is a category one responder under the Civil Contingencies Act This means we must have plans in place to respond to emergencies and control or reduce the impact of an emergency.

A section 19 report was issued by Nottinghamshire County Council in August. It reported that:

“Between the 10<sup>th</sup> and 12<sup>th</sup> of June a significant amount of rain was recorded as falling on the Arnold area, with 92mm recorded over the three days, and with 59mm of that falling on the 11<sup>th</sup> alone. The average rainfall for the month of June in Nottingham is 64mm. This excessive rainfall resulted in 24 residential properties and 20 businesses experiencing significant internal flooding.”

“The attenuation area is maintained by Gedling Borough Council with a Severn Trent Water surface water sewer permitted to flow into and out of it. When functioning correctly the attenuation area collects water from the Severn Trent surface water network upstream and discharges that water back into the surface water network.” “Following investigation, Severn Trent Water confirmed that the flow control device on the attenuation pond was working effectively.”

Turning specifically to your issues regarding the attenuation pond:

- Gedling Borough Council and Severn Trent Water are both responsible for the balancing pond.
- It incorporates a flow control mechanism that is designed to be self-maintaining with reed beds that keep the bank stable.
- This prevents erosion and allows the water to flow under normal circumstances slowly downstream.
- Before and after the floods, our officers inspected the site and there was no indication of any blockage or obstruction that would have interrupted the flow of water.
- Our officers cut the flat areas twice a year and regularly inspect the banks for loose materials.
- In October, as soon as the ecology calendar allows, GBC will clear the area to allow Severn Trent to enter and cleanse the central channel (which is their responsibility) returning the capacity to the maximum available.
- For clarity, Severn Trent have confirmed that by removing the trees and shrubs on the banks would add ‘very little’ extra capacity to that already available in the channel and the lagoon.

Madame Mayor, can I make it absolutely clear that this flooding event was created through the volume of rain that fell on Arnold over the three days in June, and was not due to the failure of the attenuation pond or lack of maintenance of the site.

Perhaps Councillor Adams would like to consider the impact that the lack of development of County Council-owned Rolleston Drive, with its large concrete surface area, contributed to surface water run-off issues in the Bentwell Avenue area.

Supplementary question from Councillor Adams

In response to a request to be sent the County Council report, Councillor Clarke said that this would be forwarded to Councillor Adams after the meeting.

## Question 2

### Neighbourhood Police Team

During the 2019 local election campaign, Labour election literature committed to specifically providing the Gedling area with 5 additional police officers. The leaflet, promoted by the Deputy Leader Michael Payne, specifically stated "We will create a new local neighbourhood policing team – putting 5 additional police officers back on our streets". Can the Leader confirm as to how this Labour Administration intends to carry out that pledge and outline exactly which authority or legislation gives a District Council the power or indeed ability, to usurp the role of the Chief Constable in allocating additional Police Officers to the Gedling area and to determine their duties and responsibilities.

### Summary of response given by Councillor Payne

Madam Mayor, we fully intend to deliver on our manifesto pledge to 'create a new local neighbourhood policing team - putting five additional police officers back on our streets.'

Councillor Adams asks about which legislation gives Gedling Borough Council the power or indeed ability to do this. I refer him to the specific provision under Section 92 of the Police Act 1996, which states the following:

'The council of a county, district, county borough may make grants to any Police & Crime Commissioner whose police area falls wholly or partly within the council's area.'

'Grants under this section may be made unconditionally or, with the agreements of the chief officer of police for the police are concerned, subject to conditions.'

We have a proud track record of working in partnership with Nottinghamshire Police including through the existing agreement with them under the accreditation scheme, which has seen an increase in our Neighbourhood Wardens' powers to deal with issues such as anti-social behaviour. Delivering on this pledge will be a joint effort between Gedling Borough Council and Nottinghamshire Police - just as we worked closely to deliver additional Special Constables on the streets of Gedling borough in the past, we will work closely to secure additional police officer resources through this project.

We will be working in partnership with Nottinghamshire Police to deliver on this important pledge of securing additional police resources for our local community - so let me be clear Madam Mayor, we have no

intention of 'usurping' the role of the Chief Constable, in fact this is yet another example of us strengthening our relationship with the Chief Constable and Nottinghamshire Police by working together to protect the residents and communities of Gedling.

**39 CHANGES TO REPRESENTATION ON COMMITTEES.**

Consideration was given to a report of the Service Manager Democratic Services seeking approval to change to the memberships of the Environment and Licensing and the Licensing Act Committees.

**RESOLVED:**

To approve the following change to representation on the Environment and Licensing and the Licensing Act Committees:

Councillor Rachael Ellis to replace Councillor Gary Gregory as substitute member.

Vote: 35 For; 0 Against; 0 Abstentions

**40 TO RECEIVE QUESTIONS AND COMMENTS FROM MEMBERS CONCERNING ANY MATTER DEALT WITH BY THE EXECUTIVE OR BY A COMMITTEE OR SUB-COMMITTEE (STANDING ORDER 11.1).**

In accordance with Standing Order 11.1, a number of comments were made and responded to by the appropriate Cabinet Member or Committee Chair.

**41 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER STANDING ORDER 11.03(A).**

None received.

**42 TO CONSIDER MOTIONS UNDER STANDING ORDER 12.**

Motion One

Upon a notice of motion received in the name of Councillor Adams, a proposition was moved by Councillor Adams, seconded by Councillor Sam Smith, in the following terms:

This Council:

- 1) Notes that the safeguarding of children and other vulnerable individuals within the community is of paramount importance to all who hold public office.

- 2) Is aware of recent criticisms of other surrounding authorities for a failure to exercise due diligence in carrying out their safeguarding functions in respect of children within their care.
- 3) Notes that, whilst Officers may primarily exercise the day to day functions of safeguarding on behalf of local authorities, that Elected Members equally have a responsibility to ensure that:
  - a) Those functions are indeed carried out diligently and effectively;
  - b) That vulnerable children and others potentially at risk in the community are protected by appropriate policies and procedures;
  - c) That Elected Members themselves set an appropriate leadership example in exercising their duties and responsibilities.
- 4) Recognises the importance of ensuring that everyone representing Gedling Borough Council, who may come into contact with such vulnerable children and other individuals in the course of their duties, are themselves above reproach.
- 5) Should seek to provide reassurance to our Gedling community by ensuring that all Elected Members are themselves made subject to a DBS check upon taking office.
- 6) Instructs the Monitoring Officer to consider and put in place a mechanism to ensure that appropriate DBS checks are carried out and recorded in a register against the name of all Elected Members.

An amendment was moved by Councillor Payne, seconded by Councillor Barnfather, in the following terms:

That in accordance with section 14.08 a) of the Gedling Borough Council Constitution, to refer the subject of debate to the Cabinet.

The amendment was carried and it was

**RESOLVED:**

That in accordance with section 14.08 a) of the Gedling Borough Council Constitution, to refer the subject of debate to Cabinet:

Vote: 35 For, 0 Against, 0 Abstentions

Motion 2

Upon a notice of motion received in the name of Councillor Payne, a proposition was moved by Councillor Payne, seconded by Councillor Clarke, in the following terms:

This Council notes:

- i) the Ministry of Housing, Communities & Local Government's August announcement to allocate a £1 billion Future High Streets fund to 100 high streets across England
- ii) the Ministry of Housing, Communities & Local Government's decision on 6 September 2019 to invite 100 towns across England to benefit from the £3.6 billion new 'Towns Fund' and the announcement by Secretary of State for Housing, Communities and Local Government that each of those towns will receive up to £25 million
- iii) the lack of transparent application process for the Government's new 'Towns Fund', the absence of any published criteria for the Government's decision to choose the 100 towns over others and the Conservative Government's inclusion of eleven places in the new 'Towns Fund' that are in the top seventeen Conservative Party general election target constituencies in England
- iv) the inclusion of the Secretary of State for Housing, Communities and Local Government's own town of Newark-on-Trent in the Government's new 'Towns Fund' announced on 6 September 2019

This Council regrets:

- i) the Government's disappointing decision to reject Gedling Borough Council's bid for a share of the £1 billion Future High Street Fund for Arnold town centre and choosing 100 other places instead
- ii) the decision of the Conservative Government to turn its back on Gedling Borough by not including any of Gedling Borough's towns as beneficiaries of the multi-million pound new 'Towns Fund' announced on 6 September 2019

This Council agrees:

that all members of the Council will be invited to sign the letter being sent by the Leader of the Council to the Prime Minister and Secretary of State for Housing, Communities and Local Government demanding they:

- a) reconsider their decision to exclude Gedling Borough's towns from the 100 announced beneficiaries of the new 'Towns Fund' and calling on them to ensure towns in our borough receive a fair share of the funding available



- b) immediately publish the criteria used for determining the 100 towns to benefit from the new 'Towns Fund' and which Government Minister made the decision to approve the list of the 100 towns announced on 6 September 2019

An amendment was moved by Councillor Sam Smith, seconded by Councillor Barnfather, so that the motion would read as follows:

This Council notes:

- i) the Government's August announcement of an extra £325 million to allocate a total of £1 billion to the existing Future High Streets Fund which will now benefit up to 100 high streets across England;
- ii) this forms part of the Government's £3.6 billion 'Towns Fund', with the announcement by the Secretary of State for Housing, Communities and Local Government that each of those towns will receive up to £25 million.

This Council regrets that its expression of interest in a share of the £1 billion Future High Street Fund for Arnold Town Centre did not score highly enough in the assessment process, which led to the Government choosing 100 other places instead:

This Council agrees:

- a) that all members of the Council will be invited to sign the letter being sent by the Leader of the Council to the Prime Minister and Secretary of State for Housing, Communities and Local Government asking them, to reconsider Gedling Borough's bid compared with the 100 announced beneficiaries of the new 'Towns Fund' and calling on them to ensure towns in our borough receive a fair share of the funding available.
- b) Review the guidance and criteria used for determining the 100 towns to benefit from the 'Towns Fund', upon which the Government Minister made the decision announced on 6 September 2019, in order to learn how it can prepare more successful bids for such funding in future.

Cllr Collis, seconded by Councillor Ron McCrossen, proposed a 10 minute adjournment, therefore it was

**RESOLVED:**

To adjourn the meeting for a period of ten minutes.

*Meeting adjourned 7:05 pm – 7:15 pm*

Councillor Bosworth left the meeting.

There then followed a debate on the amendment and in accordance with Standing Order 17.03, the amended proposition was put to a named vote as follows:

**For the amendment to the Motion:**

Councillor Adams	Councillor Barnfather
Councillor Elliott	Councillor Murray
Councillor Parr	Councillor Martin Smith
Councillor Sam Smith	

**Against the amendment to the Motion:**

Councillor Peter Barnes	Councillor Sandra Barnes
Councillor Brooks	Councillor Clarke
Councillor Clunie	Councillor Collis
Councillor David Ellis	Councillor Rachael Ellis
Councillor Ellwood	Councillor Feeney
Councillor Fox	Councillor Gibbons
Councillor Gregory	Councillor Hope
Councillor Keneally	Councillor Lawrence
Councillor Ron McCrossen	Councillor Viv McCrossen
Councillor Miller	Councillor Najuk
Councillor Paling	Councillor Payne
Councillor Thomas	Councillor Towsey-Hinton
Councillor Truscott	Councillor Wheeler
Councillor Wilkinson	

**Abstentions:**

None

Vote: 7 For, 27 Against, 0 Abstentions

The amendment was therefore lost.

In accordance with Standing Order 17.03, the original proposition was put to a named vote as follows:

**For the Motion:**

Councillor Peter Barnes	Councillor Sandra Barnes
Councillor Brooks	Councillor Clarke
Councillor Clunie	Councillor Collis
Councillor David Ellis	Councillor Rachael Ellis
Councillor Ellwood	Councillor Feeney
Councillor Fox	Councillor Gibbons
Councillor Gregory	Councillor Hope

Councillor Keneally  
Councillor Ron McCrossen  
Councillor Miller  
Councillor Paling  
Councillor Thomas  
Councillor Truscott  
Councillor Wilkinson

Councillor Lawrence  
Councillor Viv McCrossen  
Councillor Najuk  
Councillor Payne  
Councillor Towsey-Hinton  
Councillor Wheeler

**Against the Motion:**

None

**Abstentions:**

Councillor Adams  
Councillor Elliott  
Councillor Parr  
Councillor Sam Smith

Councillor Barnfather  
Councillor Murray  
Councillor Martin Smith

Vote: 27 For, 0 Against, 7 Abstentions

**RESOLVED that:**

This Council notes:

- i) the Ministry of Housing, Communities & Local Government's August announcement to allocate a £1 billion Future High Streets fund to 100 high streets across England
- ii) the Ministry of Housing, Communities & Local Government's decision on 6 September 2019 to invite 100 towns across England to benefit from the £3.6 billion new 'Towns Fund' and the announcement by Secretary of State for Housing, Communities and Local Government that each of those towns will receive up to £25 million
- iii) the lack of transparent application process for the Government's new 'Towns Fund', the absence of any published criteria for the Government's decision to choose the 100 towns over others and the Conservative Government's inclusion of eleven places in the new 'Towns Fund' that are in the top seventeen Conservative Party general election target constituencies in England
- iv) the inclusion of the Secretary of State for Housing, Communities and Local Government's own town of Newark-on-Trent in the Government's new 'Towns Fund' announced on 6 September 2019

This Council regrets:

- i) the Government's disappointing decision to reject Gedling Borough Council's bid for a share of the £1 billion Future High

Street Fund for Arnold town centre and choosing 100 other places instead

- ii) the decision of the Conservative Government to turn its back on Gedling Borough by not including any of Gedling Borough's towns as beneficiaries of the multi-million pound new 'Towns Fund' announced on 6 September 2019

This Council agrees:

that all members of the Council will be invited to sign the letter being sent by the Leader of the Council to the Prime Minister and Secretary of State for Housing, Communities and Local Government demanding they:

- a) reconsider their decision to exclude Gedling Borough's towns from the 100 announced beneficiaries of the new 'Towns Fund' and calling on them to ensure towns in our borough receive a fair share of the funding available
- b) immediately publish the criteria used for determining the 100 towns to benefit from the new 'Towns Fund' and which Government Minister made the decision to approve the list of the 100 towns announced on 6 September 2019

The meeting finished at 7.45 pm

Signed by Chair:  
Date:



## Report to Council

**Subject:** Review of Polling Districts, Polling Places and Polling Stations

**Date:** 20 November 2019

**Author:** Service Manager Democratic Services

### Purpose

For Council to approve a new scheme of Polling Districts, Polling Places and Polling Stations following the statutory review process.

### Recommendations

#### To:

- 1) Note and endorse the decisions made by the Chief Executive under delegated powers;
- 2) Adopt the new polling districts, polling places and polling stations scheme as set out in the attached document at Appendix 2;
- 3) Request that the Chief Executive formally publishes the notice of the conclusion of the review and its findings; and
- 4) Note that the Chief Executive is authorised to designate an alternative polling place should one become unavailable at short notice before an election.

## 1 Background

- 1.1 The Representation of the People Act 1983 requires the Council to divide its geographical area into polling districts with a polling place identified for each polling district. The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and polling places. All Councils were therefore required to carry out a compulsory review between 1 October 2013 and 31 January 2015. Gedling's last review took place in Autumn 2014. The Act then goes on to require that all Councils perform a follow up review at least once every five years. This report sets out proposals for

revised polling places following that review.

- 1.2 As required by the legislation, a public consultation period was held from Monday 5 August 2019 until Monday 7 October 2019 seeking the views and comments of electors, interested persons and any persons or bodies with expertise in access to premises or facilities for persons with any type of disability. The consultation also included all Borough Councillors, all Parish Councils, and the Acting Returning Officer (ARO) for the Sherwood Parliamentary Constituency which includes some areas within the Borough of Gedling.
- 1.3 Responses to the public consultation are included with this report at Appendix 1. A total of nine responses were received. The issues raised by the responses are addressed in the appendix.
- 1.4 For ease of reference the following definitions are helpful in understanding the recommendations:

A Polling District is a geographical area created by the sub-division of a constituency, ward or division into smaller parts.

A Polling Place is the building or area in which polling stations will be, selected by the Returning Officer.

A Polling Station is the room or area within the polling place where voting takes place. There may be more than one Polling Station in a Polling Place and this is decided by the Returning Officer for the election.

- 1.5 Guidance from the Electoral Commission and best practice states that:
  - The council must seek to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances.
  - The Council must seek to ensure that so far as is reasonable every polling place is accessible to electors who are disabled.
  - Ideally, the polling place should be in its own polling district.
  - No polling place should be shared by two wards.
  - Where possible, “natural” boundaries should be used, e.g. railways, major roads, etc.
  - All properties in a minor road or estate should, ideally, be in the same polling district.

- 1.6 It should be noted that in the event a polling place becomes unavailable at short notice, the Chief Executive has delegated authority to find an alternative without the need to report to Council.

## **2 Proposal**

- 2.1 Following collation of the feedback and information received at elections since the last review, the Electoral Registration Officer proposes to keep the polling districts the same for the Borough. No information has been received in the course of the review to consider amending the boundaries of any existing polling district.
- 2.2 The feedback gathered did make suggestions for altering some polling places. The specific feedback and the response to it is made in Appendix 1. In light of the feedback it is considered appropriate to make changes to a polling place in the Bestwood St Albans Ward and Trent Valley Ward. As Members are aware an unscheduled general election has been called which will take place on 12 December. In order that electors can be notified about their polling place in accordance with the timetable for that election, the polling card information had to be supplied to the print company on Monday 4 November. As a result an urgent decision needed to be made whether any changes to existing polling places should be made. The Chief Executive therefore considered the feedback from the review and made the following decisions:
- Bestwood St Albans Ward – Move the Polling Place in Polling District SA2 from Bestwood Community Centre to the very nearby Bestwood Miner's Welfare. The reason for this decision is that the Community Centre is unavailable. The Chief Executive has made the decision under the existing delegation to designate an alternative polling place should one become unavailable at short notice.
  - Trent Valley Ward – Move the polling place from the Burton Joyce Community Church to the nearby Village Hall. This decision has been made by the Chief Executive under the general delegation to officers to make urgent decisions and was taken in consultation with the Mayor. The reason for the change to the polling place is that access to the current polling place is via narrow pavements and there is insufficient parking on site. The new polling place at the Village Hall is a more appropriate facility, which is accessible and has better parking provision. The consultation responses recommended using the Parish Hall, however this was not supported as it is also used as a nursery on polling days so the

building owners are unwilling for it to be used for elections.

- 2.3 Following the review, it is proposed that Council notes and endorses the decisions made by the Chief Executive and approves the polling districts, polling places and polling stations as detailed in full at Appendix 2.
- 2.4 Should Council approve this report, formal notice of the conclusion will need to be published online and in paper form at the Civic Centre as required by legislation. It is proposed that the Chief Executive formally publishes this notice.
- 2.5 An equality impact assessment of the proposals has been carried out, and included at Appendix 3, which Council must have regard to when making its decision.

### **3 Resource Implications**

- 3.1 There are limited financial implications associated with this report. If a revised or new polling station were required, it is anticipated that any increase in cost could be met from existing budgets.

### **4 Background papers**

None identified

### **5 Appendices**

- 5.1 Appendix 1 – Summarised consultation responses with response from the (Acting) Returning Officer.

Appendix 2 – Proposed new scheme of Polling Districts and Polling Places

Appendix 3 - Equality Impact Assessment.



Appendix 1– Summarised consultation responses with response from the (Acting) Returning Officer.

		<b>Existing Polling Place/District</b>	<b>Comment made</b>	<b>(Acting) Returning Officer Comments</b>
<b>1</b>	Elected Member	Burton Joyce Community Church – GT1	Due to the narrow pavement it was suggested to relocate the polling place to the nearby parish council hall due to the narrow pavements outside the location.	The parish hall is used as a nursery on polling days so the building owners are unwilling for it to be used for polling day. I have sourced an alternative nearby premises of Burton Joyce and Bulcote Village Hall.
<b>2</b>	Elected Member	Club house building, Killarney Park – SA2  Bestwood Village Community Centre – SA1  Oakdale Academy – GA3	Polling station in the Clubhouse is in the right place  The Bestwood Village Community Centre will be unusable due to the establishment of a boxing club. Suggest Miner's Welfare as alternative.  Suggestion that Emmanuel Church Hall is used as an additional polling station as well as the academy.	SA1 - The review proposes to move the Polling Place in Bestwood Village to the Miner's Welfare as suggested. This venue has been visited and is accessible for voters  GA3 - The alternative polling station suggested is close to the academy and there is no natural boundary that could be implemented between the two polling stations that would avoid confusion for electors. The additional polling station suggested has also been the subject of negative feedback at previous polls due to the poor lighting and uneven path.
<b>3</b>	Elected Member	Burton Joyce Community Church – GT1	Due to the narrow pavement it was suggested to relocate the polling place to the nearby parish council hall due to the narrow pavements outside the location	The parish hall is used as a nursery on polling days so the building owners are unwilling for it to be used for polling day. I have sourced an alternative nearby premises of Burton Joyce Village Hall.
<b>4</b>	Resident	Clubhouse building - SA2	Resident states that they live in Redhill and finds it inconvenient to vote at their assigned polling station	Due to the ward boundary, the resident does actually live in the Bestwood St Albans ward and the Bestwood Village Parish. Unfortunately there is nothing that can be

		Existing Polling Place/District	Comment made	(Acting) Returning Officer Comments
				done as the resident does not live in the Redhill ward.
5	Resident	Stanhope Primary School – GP1	Resident states that the Council should not use the school as a polling station due to the disruption caused.	I have thoroughly reviewed all publicly accessible buildings within the polling district and cannot identify a suitable alternative to the school site. Nearby public buildings are unfortunately outside the polling district and already used as polling stations. However, I intend to work with the management of the school to identify a way for the school to remain open to pupils as well as being used as a polling station. I therefore intend to designate the whole of the school site as the polling place.
6	Elected Member	Club house building, Killarney Park – SA2  Bestwood Village Community Centre – SA1  Oakdale Academy – GA3	Polling station in the Clubhouse is in the right place  The Bestwood Village Community Centre will be unusable due to the establishment of a boxing club on site. Suggest Miner's Welfare as alternative.  Suggestion that Emmanuel Church Hall is used as an additional polling station as well as the academy.	SA1 - The review proposes to move the Polling Place in Bestwood Village to the Miner's Welfare as suggested. This venue has been visited and is accessible for voters  GA3 - The alternative polling station suggested is close to the academy and there is no natural boundary that could be implemented between the two polling stations that would avoid confusion for electors. The additional polling station suggested has also been the subject of negative feedback at previous polls due to the poor lighting and uneven path.
7	Resident	Colwick Community Centre – GF	The existing polling station is suitable for the residents of Colwick	None

		<b>Existing Polling Place/District</b>	<b>Comment made</b>	<b>(Acting) Returning Officer Comments</b>
<b>8</b>	Resident	Stanhope Primary School – GP1	Resident states that the Council should not use the school as a polling station due to the disruption caused.	I have thoroughly reviewed all publicly accessible buildings within the polling district and cannot identify a suitable alternative to the school site. Nearby public buildings are unfortunately outside the polling district and already used as polling stations. However, I intend to work with the management of the school to identify a way for the school to remain open to pupils as well as being used as a polling station. I therefore intend to designate the whole of the school site as the polling place.
<b>9</b>	Newstead Parish Council	SN1, SN2, SN3 – Newstead Centre/Ravenshead Village Hall	Happy with the existing arrangements	None.

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Appendix 2  
Polling Districts, Polling Places and Polling Stations Review 2019  
Proposed polling districts and polling places

Ward	Parish	County Division	Constituency	Polling District	Polling Place
<b>Bestwood St Albans Ward</b>	Bestwood Village	Newstead	Sherwood	SA1	Bestwood Village Social Club, Park Road, Bestwood Village, Nottingham, NG6 8TQ
	Bestwood Village	Newstead	Sherwood	SA2	Clubhouse Building, Killarney Park, Lamins Lane, NG6 8WS
	St Albans	Arnold North	Gedling	GA3	Oakwood Academy, Bewcastle Road, NG5 9PJ
<b>Calverton Ward</b>	Calverton	Calverton	Sherwood	SB1	Calverton Village Hall, William Lee Recreation Ground, Park Road, NG14 6SA
	Calverton	Calverton	Sherwood	SB2	Calverton Library, St Wilfrids Square, Calverton, NG14 6FP
	Calverton	Calverton	Sherwood	SB3	Calverton Methodist Church Hall, Collyer Road, Calverton, NG14 6JX
	-	Calverton	Sherwood	SB4	Calverton Methodist Church Hall, Collyer Road, Calverton, NG14 6JX
	-	Calverton	Sherwood	SB5	Calverton Library, St Wilfrids Square, Calverton, NG14 6FP
	-	Newstead	Sherwood	SB6	Calverton Methodist Church Hall, Collyer Road, Calverton, NG14 6JX
<b>Carlton Ward</b>	-	Carlton West	Gedling	GC1	St John the Baptist Church, Oakdale Road, NG4 1BP
	-	Carlton West	Gedling	GC2	Carlton Baptist Church Hall, Station Road, Carlton, NG4 3DA
	-	Carlton West	Gedling	GC3	Carlton House, Southcliffe Road, Carlton, NG4 1EP
<b>Carlton Hill Ward</b>	-	Carlton West	Gedling	GD1	Brickyard Community Centre, Old Brickyard, Nottingham, NG3 6PB
	-	Carlton West	Gedling	GD2	Foxhill Evangelical Church, 30 Hillview Road, NG4 1LB
	-	Carlton West	Gedling	GD3	Carlton Hill Library, 341 Carlton Hill, Carlton, NG4 1JE
	-	Carlton West	Gedling	GD4	Richard Herrod Centre, Foxhill Road, Carlton, NG4 1RL
<b>Cavendish Ward</b>	-	Carlton West	Gedling	GE1	Rushcliffe Avenue Community Room, Rushcliffe Avenue Warden Aided Complex, Rushcliffe Avenue, NG4 1RQ
	-	Carlton West	Gedling	GE2	Cavendish Road Community Centre, Between NOS.326/328, Cavendish Road, Carlton, NG4 3QG
	-	Carlton West	Gedling	GE3	Gedling Road Methodist Church, Gedling Road, Carlton, NG4 3EX
<b>Colwick Ward</b>	Colwick	Carlton East	Gedling	GF	Colwick Community Centre, Vale Road, Colwick, NG4 2GP

Polling Districts, Polling Places and Polling Stations Review 2019  
Proposed polling districts and polling places

Ward	Parish	County Division	Constituency	Polling District	Polling Place
<b>Coppice Ward</b>	-	Arnold North	Gedling	GG1	Killisick Community Centre, Killisick Road, Arnold, NG5 8BY
	-	Arnold North	Gedling	GG2	Pondhills Lane Community Centre, Pondhills Lane, NG5 8DR
<b>Daybrook Ward</b>	-	Arnold South	Gedling	GH1	Arnbroom Primary School, Bestwood Lodge Drive, Arnold, NG5 8NE
	-	Arnold South	Gedling	GH2	St Timothy's Community Centre, Swinburne Way, Off Byron Street, NG5 6BX
	-	Arnold South	Gedling	GH3	God of Prophecy Church, Church Drive, Arnold, NG5 6LD
<b>Dumbles Ward</b>	Lambley	Calverton	Sherwood	SJ1	Lambley Primary School, Catfoot Lane, Lambley, NG4 4QF
	Woodborough	Calverton	Sherwood	SJ2	Woodborough Village Hall, Lingwood Lane, Woodborough, NG14 6DX
<b>Ernehale Ward</b>	-	Arnold North	Gedling	GK1	Arnold Methodist Church Hall, 54 Front Street, Arnold, NG5 7EL
	-	Arnold South	Gedling	GK2	Civic Centre Main Building, Arnot Hill Park, Arnold, NG5 6LU
	-	Arnold South	Gedling	GK3	Arnold Methodist Church Hall, 54 Front Street, Arnold, NG5 7EL
<b>Gedling Ward</b>	-	Calverton	Gedling	GL1	Willow Farm Primary School, Willow Lane, Gedling, NG4 4BN
	-	Carlton West	Gedling	GL2	Gedling Memorial Hall, Main Road, Gedling, NG4 3HS
	-	Carlton West	Gedling	GL3	Burton Road Community Centre (Phoenix Boxing Club), Burton Road, Gedling, NG4 3GN
	-	Carlton East	Gedling	GL4	Burton Road Community Centre (Phoenix Boxing Club), Burton Road, Gedling, NG4 3GN
<b>Netherfield Ward</b>	-	Carlton East	Gedling	GM1	Netherfield Methodist Church Hall, 139A Victoria Road, NG4 2PD
	-	Carlton East	Gedling	GM2	Ley Street Day Centre, Ley Street, NG4 2PH
	-	Carlton East	Gedling	GM3	St George's Centre, 91 Victoria Road, Netherfield, NG4 2NN
	-	Carlton West	Gedling	GM4	Bowls Pavilion, Conway Road, NG4 2PU
<b>Newstead Abbey Ward</b>	Newstead	Newstead	Sherwood	SN1	Ravenshead Village Hall, Vernon Crescent, Ravenshead, NG15 9BN
	Newstead	Newstead	Sherwood	SN2	Newstead Centre, Tilford Road, Newstead, NG15 0BS
	Newstead	Newstead	Sherwood	SN3	Newstead Centre, Tilford Road, Newstead, NG15 0BS

Polling Districts, Polling Places and Polling Stations Review 2019  
Proposed polling districts and polling places

Ward	Parish	County Division	Constituency	Polling District	Polling Place
	Linby	Newstead	Sherwood	SN4	Hanson House, Main Street, Linby, NG15 8FB
	Papplewick	Newstead	Sherwood	SN5	Papplewick and Linby Village Hall, Papplewick, NG15 8FB
	Ravenshead	Newstead	Sherwood	SN6	Ravenshead Village Hall, Vernon Crescent, Ravenshead, NG15 9BN
<b>Phoenix Ward</b>	-	Carlton West	Gedling	GP1	Mobile Unit, Car Park., Charles Close, Gedling, NG4 4EH
	-	Arnold South	Gedling	GP2	Gedling Library, Wollaton Avenue, Gedling, NG4 4HX
	-	Arnold South	Gedling	GP3	Stanhope Primary School, Shelford Road, Nottingham, NG4 4JD
	-	Carlton West	Gedling	GP4	Gedling Library, Wollaton Avenue, Gedling, NG4 4HX
<b>Plains Ward</b>	-	Arnold North	Gedling	GQ1	Weaverthorpe Scout H.Q, Weaverthorpe Road, Woodthorpe, NG5 4PT
	-	Arnold North	Gedling	GQ2	Eagles Nest Community Centre, Gedling Road, Arnold, NG5 6NY
	-	Arnold North	Gedling	GQ3	King's Church Centre, Shirley Drive, Arnold, NG5 7JX
	-	Arnold North	Sherwood	SQ4	Eagles Nest Community Centre, Gedling Road, Arnold, NG5 6NY
<b>Porchester Ward</b>	-	Arnold South	Gedling	GR1	St James Church Hall, Marshall Hill Drive, Mapperley, NG3 6FY
	-	Arnold South	Gedling	GR2	Westdale Lane Community Centre, Westdale Lane, NG3 6ES
	-	Arnold South	Gedling	GR3	Mapperley Plains Recreational and Social Club, Plains Road, NG3 5RH
	-	Arnold South	Gedling	GR4	Haywood Road Community Centre, 46 Haywood Road, Mapperley, NG3 6AD
<b>Redhill Ward</b>	-	Arnold North	Gedling	GS1	St Mary's Family Centre, Rear of Church, Church Lane,, NG5 8HJ
	-	Arnold North	Gedling	GS2	Redhill Academy, Redhill Road, Redhill, NG5 8GX
	-	Newstead	Sherwood	SS3	Redhill Academy, Redhill Road, Redhill, NG5 8GX
<b>Trent Valley Ward</b>	Burton Joyce	Carlton East	Gedling	GT1	Burton Joyce and Bulcote Village Hall, Trent Lane, Burton Joyce, Nottingham, NG14 5EY
	Stoke Bardolph	Carlton East	Gedling	GT2	St Luke's Church, Stoke Lane

Polling Districts, Polling Places and Polling Stations Review 2019  
Proposed polling districts and polling places

Ward	Parish	County Division	Constituency	Polling District	Polling Place
	-	Carlton East	Gedling	GT3	Burton Road Jubilee Park Pavilion, Burton Road, Gedling, NG4 2QF



## Appendix 3 : Equality Impact Assessment

Name of project, policy, function, service or proposal being assessed:		Review of Polling Districts, Polling Places and Polling Stations The aim of the review was to establish that: <ul style="list-style-type: none"><li>• Polling stations are accessible to all electors including those who are disabled</li><li>• Remove barriers to voting through improved access to polling stations.</li></ul> Following the review it was decided to create a polling station at the Burton Joyce and Bulcote Village Hall, Trent Lane, Burton Joyce, NG14 5EY.			
Please use only 'Yes' where applicable		Negative	Positive	Neutral	Comments
<u>Gender</u>	External			Yes	
	Internal			Yes	
<u>Gender Reassignment</u>	External			Yes	
	Internal			Yes	
<u>Age</u>	External		Yes		All polling stations have disabled access with ramps provided where required. The use of this building will provide better access for electors as it provides parking nearer the polling station.
	Internal		Yes		

## Appendix 3 : Equality Impact Assessment

<b><u>Marriage and civil partnership</u></b>	External			Yes	
	Internal			Yes	
<b><u>Disability</u></b>	External		Yes		All polling stations have disabled access with ramps provided where required. The use of this building will provide better access for electors as it provides parking nearer the polling station.
	Internal		Yes		
<b><u>Race &amp; Ethnicity</u></b>	External			Yes	
	Internal			Yes	
<b><u>Sexual Orientation</u></b>	External			Yes	
	Internal			Yes	
<b><u>Religion or Belief (or no Belief)</u></b>	External			Yes	
	Internal			Yes	
<b><u>Pregnancy &amp; Maternity</u></b>	External			Yes	
	Internal			Yes	

## Appendix 3 : Equality Impact Assessment

<b>Other Groups</b> (e.g. any other vulnerable groups, rural isolation, deprived areas, low income staff etc.)  Please state the group/s:  <b>Existing user groups</b> Low income groups Those with a health condition	External			Yes	
	Internal			Yes	
Is there is any evidence of a high disproportionate adverse or positive impact on any groups?		No			
Is there an opportunity to mitigate or alleviate any such impacts?		No			
Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?		No			
In response to the information provided above please provide a set of proposed action including any consultation that is going to be carried out:					

## Appendix 3 : Equality Impact Assessment

Planned Actions	Timeframe	Success Measure	Responsible Officer
None			

Authorisation and Review	
<b>Completing Officer</b>	<b>Helen Lee</b>
<b>Authorising Director</b>	<b>Alec Dubberley</b>
<b>Date</b>	<b>4/11/2019</b>
<b>Review date ( if applicable)</b>	<b>n/a</b>



**Subject: Overview and Scrutiny Annual Report**

**Date: 20 November 2019**

**Author: Democratic Services Officer.**

**Purpose of the Report**

To present the Overview and Scrutiny Committee Annual Report to Council.

**Key Decision**

This is not a key decision.

**Recommendation**

Council is recommended to:

Receive the report and, if appropriate, make comments back to the Committee.

**1. Background**

As part of its work programme, the Overview and Scrutiny Committee, is required to prepare an Annual Report which highlights work undertaken by the Committee, over the preceding year, for submission to Council. This report is a summary of the key pieces of work undertaken by the Committee during the year 2018/19 and areas of work identified for improvement during this municipal year.

**3. Background Papers**

None identified.

**4 Financial Implications**

None arising from this report.

**5. Reasons for Recommendations**

To comply with Executive governance arrangements and fulfil the role of the Overview and Scrutiny Committee

## **6. Appendices**

Appendix 1: Overview and Scrutiny Annual Report

## OVERVIEW AND SCRUTINY ANNUAL REPORT 2018/19



### **Background**

Each year the Overview and Scrutiny Committee reviews the work it has carried out over the last year and reports its outcomes and achievements. This report presents the Committee's Annual Report for 2018/19. It includes a brief summary of the role and responsibilities of the Committee, the work undertaken over the past year and the areas where scrutiny has made an impact. It also highlights improvement areas for the year ahead.

Every council which operates "executive arrangements", those that have a Leader and Cabinet, must have at least one Overview and Scrutiny Committee. The Overview and Scrutiny Committee does not make decisions, but acts as a 'critical friend' to the Executive (and partners) and undertakes evidence-based reviews and makes recommendations. It is an essential element of governance arrangements in the Council and seeks to improve policies and services for the people of Gedling. Overview and Scrutiny can scrutinise and review the work and policies of the Council and hold Cabinet Members, chief officers and other organisations that deliver public services to account. The principle power of a scrutiny committee is to examine issues affecting local people and make recommendations for improvement based on their findings. It is not a mechanism for the handling of individual complaints, intervening in planning applications or acting as an appeals mechanism.

### **Composition of Committee**

There are thirteen members of the Overview and Scrutiny Committee; this reflects the political makeup of the Full Council. The Committee had a busy year examining a broad range of issues affecting the Council, its services and local people. This has led to a variety of topics being reviewed, both in Committee and by working groups.

### **Holding Cabinet Members to account**

As in previous years members of the Cabinet attended the Committee to provide updates and answer questions on issues in their Portfolios. The Committee monitored progress of a number of initiatives including the regeneration of Arnold market, mechanisms to stop and remove fly tips and the installation of CCTV in Arnold.

### **Monitoring Performance**

Quarterly performance information has also been examined where positive performance is highlighted and areas of concern discussed.

### **Working Groups**

The Committee can establish working groups that are able to focus on a particular issue and consider it in greater detail than is possible at Committee meetings. These reviews culminate in a final report with recommendations which are then presented to the relevant Cabinet Member for a response. **The Household Refuse Recycling Scrutiny Working Group** reported their findings and recommendations to the Overview and Scrutiny Committee at its July meeting. The groups aim was to increase



the number of people who effectively recycle, reducing the amount of non- recyclable waste placed in recycling bins. Members examined current recycling performance, strategies that are used to encourage recycling, problems related to the contamination of waste and the education and communication strategies used to promote an increase in recycling. They strongly recommended that funding should be made available to employ an officer to assist in increasing recycling rates by enabling performance data to be used effectively to prioritise areas with low recycling or high contamination rates and provide targeted communications to residents and lead education campaigns to increase awareness of the need to recycle. This working group included members of the Gedling Climate Change Group who were very knowledgeable and made a valuable and much appreciated contribution to the findings of the review. This report was included in the August Cabinet agenda and has been referred to the Portfolio Holder for the Environment, the Committee will expect a response to the recommendations to be available at the September Committee.

The **Wellbeing of Young People Scrutiny Working Group** was set up in response to Members concern that the lack of appropriate services for young people in the Borough was leading to an increase in poor mental and emotional health and contributing to a rise in anti-social behaviour. The aim of the working group was to assess how effectively Gedling Borough Council, and partner agencies work together to support young people. Although Gedling Borough has no specific remit to provide statutory services for children and young we do provided a range of physical activities via our leisure centres and we were keen to learn how effective our reach was in meeting the needs of some of vulnerable young people. The working group looked at what support was provided by other organisations, discussing this issue with officers from the County Council Youth Services, the Children's Commissioning Hub and Public Health, in addition visiting Carlton-le-Willows School. Members of the Youth Council were included in the membership of the working group and were able to provide insight about their experience of some of the services they had accessed; it was very helpful for the working group to learn about this issue form a young person's perspective. Initial conclusions from the group identified that improved coordination between different organisations is essential to provide effective services and to make the best use of resources. It was felt that the mapping of services and activities currently available





would help identify gaps and target where support is needed. This piece of work was curtailed because of the Borough elections, but may be resumed at a later date,

### **Crime and Disorder**

Guidelines under the Police and Justice Act 2006 give the Overview & Scrutiny Committee a statutory duty to consider crime and disorder issues in the Borough and in particular, to scrutinise the performance of the Community Safety Partnership. The Council and are members of this partnership and this meeting allows the Committee to discuss its work In attendance were the Portfolio Holder for Public Protection, the Council's Director of Health, Community and Wellbeing and the Community Safety



and Safeguarding Manager. The Committee explored the work of the Community Safety Partnership and its approach to tackling crime and disorder in the District. Members were informed that the Nottinghamshire Police and Crime Commissioner's Annual Report for 2017-18 (published in July)

indicated overall crime levels remained constant although there had been a real increase in digital, acquisitive (burglary, shop theft, vehicle crime) and violent crime. There was a discussion about the need for a visible presence by the different agencies in the community. The Committee made it clear that although it recognised the need to target resources more effectively, they felt that local people felt reassured by a uniform presence and this reassurance should be seen as an effective use of resources.

### **Scrutiny at Committee**

The Committee discussed a range of concerns with representatives from Gedling Homes. They learnt that Gedling Homes is part of the pilot for 'right to buy' and some properties will be disposed of through this scheme and that replacements would be sought and properties could be bought on new developments. The Committee were concerned about the current lack of available social housing in the borough and the effect this would have on the reduction in housing stock.

### **Updates from earlier reviews.**

In 2016 the Committee undertook a review which focused on obesity in Gedling. Members of the Committee believed that this was still a major issue affecting the health of people living in the Borough and invited representatives of the service, commissioned by Public Health Nottinghamshire, that provide weight management services to address Members concerns. The Committee wanted to find out how successful the service in reaching those people who need support and how outcomes are measured. Representatives discussed what is on offer for residents in terms of healthy lifestyle promotions and how effective the service was explaining that targeted work is available in the most deprived areas of the Borough and that work to engage with different groups is underway in the community.

### **Work planned for 2019/2020**

There have been a number of areas identified for improvement in 2019/20

- Raising the profile and improved engagement with the public– more public engagement in meetings and greater public awareness of the outcomes of overview and scrutiny work
- Outcomes – a greater focus on outcomes of reviews and reports and ensuring these are followed up
- Training for Members –training will be offered to all Councillors
- Review the outcomes of the Ministry of Housing Communities & Local Government ‘Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities.

In 2017/18 the Committee undertook a review of its effectiveness and as a result, a number of recommendations were been made as part of the council’s commitment to continuous improvement for the year ahead. Included were recommendations that the Committee, when agreeing its work programme, should have clear priorities of what it wants to achieve, how it will benefit the residents of Gedling Borough and that mechanisms to encourage greater public participation should be developed.

In 2019/20 there will be significant changes to the Committee’s membership following the Borough elections, with many new Members being elected. It will therefore be an exciting and challenging year for Overview and Scrutiny.



## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 3 September 2019**

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Sam Smith  
Councillor Pat Bosworth Councillor Clive Towsey-Hinton  
Councillor Roxanne Ellis Councillor John Truscott  
Councillor Des Gibbons Councillor Paul Wilkinson  
Councillor Julie Najuk

Absent: Councillor Boyd Elliott

Officers in Attendance: P Gibbs, L Mellors and C Allcock

### **27 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Elliott.

### **28 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 6 AUGUST 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **29 DECLARATION OF INTERESTS.**

None.

### **30 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **31 EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**32 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE (GSQ)**

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for GSQ.

GSQ attended the meeting along with a friend who addressed the Committee.

**RESOLVED:**

To defer GSQ's application to a future Committee.

**33 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE (AM)**

Consideration was given to a report of the Director of Health and Community Wellbeing, which had been circulated prior to the incident, regarding a change of circumstance of a Joint Hackney Carriage/Private Hire Driver's License for AM.

AM attended the meeting and addressed the Committee.

In making it's decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

**RESOLVED:**

To suspend the Hackney Carriage/Private Hire Driver's Licence held by AM for 28 days, giving AM 21 days to surrender the licence. With a warning that should AM come before the Committee again for any future offences his driver's licence will be revoked.

AM was advised of the right of appeal against the decision of the Committee.

The meeting finished at 5.15 pm

Signed by Chair:  
Date:

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## **MINUTES PLANNING COMMITTEE**

**Wednesday 4 September 2019**

Councillor John Truscott (Chair)

In Attendance:      Councillor Paul Wilkinson              Councillor Rosa Keneally  
                         Councillor Michael Adams              Councillor Meredith Lawrence  
                         Councillor Peter Barnes              Councillor Ron McCrossen  
                         Councillor Chris Barnfather              Councillor Marje Paling  
                         Councillor David Ellis              Councillor John Parr  
                         Councillor Rachael Ellis              Councillor Alex Scroggie  
                         Councillor Andrew Ellwood              Councillor Henry Wheeler  
                         Councillor Mike Hope

Absent:              Councillor Barbara Miller

Officers in              C Goodall, S Pregon, K Cartwright and M Avery  
Attendance:

### **26              APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Miller. Cllr R McCrossen attended as a substitute.

### **27              TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 AUGUST 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **28              DECLARATION OF INTERESTS**

None.

### **29              APPLICATION NO. 2017/1571 - DEVELOPMENT SITE CHASE FARM ARNOLD LANE GEDLING**

Erection of employment units (Class B1c/B2/B8 Use), Pub/Restaurant (Class A3/A4 Use) and Drive Thru (Class A3 Use), together with associated parking, servicing and landscaping.

The Service Manager – Development Services introduced the report.

**RESOLVED:**

**That the Borough Council GRANTS OUTLINE PLANNING PERMISSION with matters relating to Appearance, Landscaping, Scale, and Layout reserved for subsequent approval; subject to the applicant entering into a Section 106 Agreement with the Borough Council as local planning authority and with the County Council as local highway authority for the provision of, or financial contributions towards a Management Company, Integrated Transport Facilities, Translocation of Habitat and a Local Employment Agreement (in accordance with Section 14.0 of the report), and subject to the following conditions:**

**Conditions**

- 1 Approval of the details of Appearance, Landscaping, Layout and Scale (hereinafter called "the reserved matters") shall be obtained from the Local Planning Authority before the commencement of any development.
- 2 Application for the approval of reserved matters must be made not later than five years from the date of the outline permission and the development to which this permission relates must be begun within two years from the date of final approval of reserved matters.
- 3 The submission of all reserved matters and the implementation of the development shall be carried out in accordance with the plans and documents received on the 22nd December 2017: -; Extended Phase 1 Habitat Survey; Bat Survey Report; Breeding Bird Surveys; Design and Access Statement (P17-1794\_200); Drainage Strategy (P15-157 - 202A); Planning Statement (Dec 2017 - SLR/ST - P17-1794); Overall Proposed Site Plan (14005-102); Overall Proposed Site Plan (14005-103); Existing Location Plan (14005-100); Existing Location Plan (14005-101); Framework Travel Plan (ADC1616-B); Indicative Zoning Plan (14005-105); and Indicative Design Site Section (14005-104) and Amended Application Forms received on 11<sup>th</sup> June 2019.
- 4 No part of the development hereby permitted shall be occupied until a Full Travel Plan has been submitted to and approved in writing by the Local Planning Authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan.



- 5 No part of the development hereby permitted shall be brought into use until all drives and any parking or turning areas are surfaced in a hard bound material (not loose gravel). The surfaced drives and any parking areas shall then be maintained in such hard bound material for the life of the development.
- 6 No part of the development hereby permitted shall be brought into use until the Gedling Access Road is built and open to traffic in its entirety.
- 7 No development shall take place until a Construction Environmental Method Statement has been submitted to, and approved in writing by, the Local Planning Authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for: (i) the parking of vehicles of site operatives and visitors; (ii) loading and unloading of plant and materials; (iii) storage of plant and materials used in constructing the development; (iv) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate; (v) wheel washing facilities; (vi) measures to control the emission of dust and dirt during construction; (vii) a scheme for recycling/disposing of waste resulting from demolition and construction works.
- 8 Before development is commenced there shall be submitted to and approved in writing by the Borough Council, details of a surface water drainage scheme for the site, based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. The surface water drainage scheme shall subsequently be implemented in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development.
- 9 Before development is commenced there shall be submitted into and approved in writing by the Local Planning Authority, (1) A tree / hedge protection plan to graphically show the locations of any tree / hedge and root protection barriers. A tree protection plan should be overlaid to graphically show root protection areas in accordance with BS 5837:2012; (2) Arboricultural impact assessment identifying what impacts might arise from the proposed works; (3) Arboricultural Method Statement (AMS). The AMS provides guidance as to how works might be mitigated or compensated for; (4) Details of any special engineering works and surfacing required near trees / hedges. The approved measures of protection shall be implemented in accordance with the approved details for the duration of the construction period.

- 10 Before development is commenced, there shall be submitted to and approved in writing by the Local Planning Authority a Desktop Study for Existing Ecological Information, to include: (1) Consultation with the Nottinghamshire Biological and Geological Records Centre (NBGRC); (2) An Extended phase 1 Habitat Survey; (3) Details of avoidance, mitigation and compensation measures, and opportunities for enhancements (4) Further surveys and/or assessment in relation to badger, common toad, grass snake and butterflies, and (5) Further information in relation to the loss of Open Mosaic Habitat, including mitigation and/or compensation measures and quantification of losses/gains using an ecological accounting approach. The development shall be implemented strictly in accordance with the approved details.
- 11 The detailed plans and particulars to be submitted as reserved matters in relation to landscaping shall include: (a) details of the size, species, positions and density of all trees and shrubs to be planted (in accordance with BS 8545:2014 Trees: from nursery to independence in the landscape), which shall consist of native species, ideally of local provenance, where possible; (b) details of the boundary treatments, including those to individual plot boundaries; (c) the proposed means of surfacing access roads, car parking areas, roadways and the frontages of properties (d) details of the mitigation and compensation for the loss of Open Mosaic Habitat (e) details of the mitigation and landscaping proposals in relation to dingy skipper (butterflies) and (f) a programme of implementation. The development shall be implemented in accordance with the approved details, which shall be retained for the lifetime of the development.
- 12 If within a period of five years beginning with the date of the planting of any tree or shrub, approved as reserved matters in relation to landscaping, that tree or shrub, or any tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Local Planning Authority seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.
- 13 The detailed plans and particulars to be submitted as reserved matters in relation to scale shall include details of existing and proposed site levels in relation to adjacent properties. The development shall be implemented in accordance with the approved details.
- 14 The detailed plans and particulars to be submitted as reserved matters in relation to appearance shall include details of the materials to be used in the external elevations and roofs of the proposed buildings. The development shall be carried out in

accordance with the approved details, which shall be retained for the lifetime of the development.

- 15 Unless otherwise agreed by the Local Planning Authority, development must not commence until the following has been complied with: Site Characterisation: An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. Submission of Remediation Scheme: Where required, a detailed remediation scheme (to bring the condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.
- 16 In the event that remediation identified in the Remediation Scheme is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
- 17 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. Prior to the first occupation of the development an Assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

## **Reasons**

- 1 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990. The application is expressed to be in outline only in accordance with Article 5 of the Town and Country Planning (Development Management Procedure)(England) Order 2015.
- 2 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990.
- 3 For the avoidance of doubt.
- 4 To promote sustainable travel.
- 5 In the interest of Highway safety.
- 6 There is no alternative access from the highway.
- 7 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 8 To prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; and to ensure the future maintenance of the sustainable drainage structures, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy Submission Documents.
- 9 To minimise any potential impacts on biodiversity and the landscape in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy LPD18 (July 2018).
- 10 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling (September 2014) and Policy LPD18.
- 11 To ensure that the landscaping of the proposed development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 12 To ensure that the landscaping of the proposed development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).

- 13 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 14 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 15 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7 and LPD10.
- 16 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7 and LPD10.
- 17 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.

### **Reasons for Decision**

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) and the Local Planning Document 2017, where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted.

### **Notes to Applicant**

The detailed surface water drainage scheme to be submitted shall: - require all flows to be attenuated to  $Q_{bar}$  for the entire site;- include provision for the entire site to be drained to the surface water drainage system with appropriate run-off coefficients or other factors used to represent the differing run off characteristics of the various parts of the site;- include an exceedance check using microdrainage software to simulate the drainage system for the 100year + 30% climate change event for a range of durations from 15 minutes to 24 hours to assess where the drainage system may flood. If this occurs, provision must be made for the accumulated volumes and flows to be directed to the surface water attenuation areas; - demonstrate that the surface water drainage system is designed in accordance with CIRIA C635 and C753, and the National SUDS Standards;- demonstrate detailed design (plans, network details and calculations) in support of any surface water drainage scheme, including details of any attenuation system, and outfall

arrangements. Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 2 year, 1 in 30 year, 1 in 100 year plus climate change return periods;- confirm how on-site surface water drainage systems will be adopted and maintained in perpetuity to ensure long term operation at the designed parameters.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

Your attention is drawn to an informal planning guidance document which has been produced to try and define what sustainable development means in the context of air quality, and how to decrease levels by incorporating mitigation measures into scheme design as standard. (see: <http://gedling.gov.uk/planningbuildingcontrol/planningpolicy/emerginglocalplan/supplementaryplanningdocuments/>). It is therefore requested commitment to incorporate provision for an EV (electrical vehicle) charging point per dwelling; to allow future residents to charge electrical/hybrid vehicles into the future. Reference can be made to guidance produced by IET 'Code of Practice for EV Charging Equipment Installation' for details of charging points and plugs specifications.

No removal of hedgerows, trees or shrubs shall take place on site during the bird nesting season (1st March to 31st August inclusive in any given year), unless pre-commencement checks for nesting birds have been undertaken by an appropriately qualified ecologist and the outcome reported to the Borough Council.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2018). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts,

thereby resulting in a more acceptable scheme and a favourable recommendation.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved. The actual amount of CIL payable will be calculated when a decision is made on the subsequent reserved matters application.

**30 APPLICATION NO. 2019/0304 - LAND AT CHASE FARM (FORMER GEDLING COLLIERY), ADJACENT TO ARNOLD LANE AND LAND OFF LAMBLEY LANE**

3 plot re-plan of plots 229,230 and 231.

The Service Manager – Development Services introduced the report.

**RESOLVED to:**

**Grant Full Planning Permission: Subject to the applicant entering into a deed of variation amending the original Section 106 Agreement to planning approval: 2015/1376 with the Borough Council as Local Planning Authority and with the County Council as Local Highway and Education Authority for the provision of, or financial contributions towards affordable housing, open space, healthcare facilities, highways, educational, air quality, a local labour agreement and library facilities; and subject to the conditions listed for the reasons set out in the report.**

**Conditions**

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 This permission shall be read in accordance with the details within the Application Form received on the 17th April 2019, the Design and Access Statement received on the 27th March 2019 and the plans received on the 27th March 2019, drawing numbers P100, P101, P102, P103, P104 and P105.

**Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.

## **Reasons for Decision**

In the opinion of the Borough Council the proposed development is visually acceptable, results in no significant impact on neighbouring residential properties and amenities and would not have any impact on highway safety. The proposed development therefore accords with Policy LPD32 of the Local Planning Document, Policy 10 of the Aligned Core Strategy 2014, and the aims set out in the National Planning Policy Framework 2019.

## **Notes to Applicant**

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil)

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019).

### **31 APPLICATION NO. 2019/0586 - LAND AT CHASE FARM (FORMER GEDLING COLLIERY), ADJACENT TO ARNOLD LANE AND LAND OFF LAMBLEY LANE.**

Plot 329 substitution from ILKE house type to a traditionally built house type (1233).

The Service Manager – Development Services introduced the report.

#### **RESOLVED to:**

**Grant Full Planning Permission: Subject to the applicant entering into a deed of variation amending the original Section 106 Agreement to planning approval: 2015/1376 with the Borough Council as Local Planning Authority and with the County Council as Local Highway and Education Authority for the provision of, or financial contributions towards affordable housing, open space,**



**healthcare facilities, highways, educational, air quality, a local labour agreement and library facilities; and subject to the conditions listed for the reasons set out in the report.**

### **Conditions**

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 This permission shall be read in accordance with the details within the Application Form received on the 20th June 2019, the plans received on the 20th June 2019, drawing numbers P100, P102, P103 and P200 and the additional plan received on the 20th August 2019, drawing number P104.

### **Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.

### **Reasons for Decision**

In the opinion of the Borough Council the proposed development is visually acceptable, results in no significant impact on neighbouring residential properties and amenities and would not have any impact on highway safety. The proposed development therefore accords with Policy LPD32 of the Local Planning Document, Policy 10 of the Aligned Core Strategy 2014, and the aims set out in the National Planning Policy Framework 2019.

### **Notes to Applicant**

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019).

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the

Council's website or from the Planning Portal:  
[www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil)

**32 APPLICATION NO. 2019/0553 - 10 CAVENDISH AVENUE, GEDLING.**

Change of use of existing garage from residential to residential and childcare business (retrospective).

Mr Kiel Peters, the applicant, spoke in support of the change of use.

The Service Manager – Development Services introduced the report.

It was proposed and seconded to refuse planning permission.

**RESOLVED:**

**To not support refusal of the planning application.**

An alternative motion was then proposed to grant planning permission subject to conditions relating to hours of operation and on the number of children on the premises, the wording of such conditions to be delegated to the Service Manager – Development Services in consultation with the Chair of the Planning Committee. This was seconded.

**RESOLVED:**

**To grant planning permission subject to conditions relating to hours of operation and on the number of children on the premises with wording delegated to the Service Manager – Development Services in consultation with the Chair of the Planning Committee for the following reason:**

**Reason**

1. The principle of operation of a child care business from a residential unit is acceptable in this location and the proposal does not have an adverse impact upon residential amenity or highway safety. The proposal is therefore in accordance with the objectives of policy 12 of the Aligned Core Strategy and policy LPD32, LPD41 and LPD61 of the Local Planning Document.

**APPLICATION NO. 2019/0401 - LAND WEST OF BEESTON CLOSE, BESTWOOD.**

Re-orientation of dwellings on Plots 4 & 5 and additional dwelling to Plot 8 (between plots 2 and 3).

The Service Manager – Development Services introduced the report.

**RESOLVED to:**

**GRANT FULL PLANNING PERMISSION** subject to the applicant entering into a deed of variation amending original Section 106 Agreement to planning approval: 2017/0194 with the Borough Council as Local Planning Authority for the provision of a financial contribution to be expended on offsite Public Open Space, and the provision of a Management Company for the maintenance of the access road and areas of open space not within residential curtilages; and subject to the conditions listed for the reasons set out in the report.

**Conditions**

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 This permission shall be read in accordance with the application form, site location plan, Section 6.0 of Arboricultural Report, Tree Protection Method Statement and deposited plans, drawing no's JWS/BCBR/PP5 rev A and JWS/BCBR/PP4 rev A, received on 16th April 2019 and deposited plans, drawing no's JWS/BCBR/PP8 rev B, JWS/BCB/SECT/1 rev D and JWS/BCBR/EW/1 rev C, received on 21st June 2019. The development shall thereafter be undertaken in accordance with these plans/details.
- 3 If within a period of five years beginning with the date of the planting of any tree or shrub, approved in relation to drawing no. JWS/BCBR/EW/1 rev C received on 21st June 2019, that tree or shrub, or any tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Borough Council seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place, unless otherwise prior agreed in writing by the Borough Council.
- 4 Hours of construction including deliveries to the site shall be limited to: 7:30 to 18:00 Monday to Friday and 8:00 to 13:00 on Saturday. No works or deliveries of materials shall be undertaken on Sundays or Public Holidays.

- 5 The development hereby approved shall be implemented in accordance with the approved Dust Management Plan as per planning reference 2018/1187DOC.
- 6 No part of the development hereby permitted shall be brought into use until a dropped vehicular footway crossing is available for use and constructed in accordance with the Highway Authority specification to the satisfaction of the Local Planning Authority.
- 7 No part of the development hereby permitted shall be brought into use until the access is constructed with a gradient not exceeding 1 in 20 for a distance of 5m from the rear of the highway boundary, and never exceeds 1:12 thereafter, in accordance with details to be first submitted to and approved in writing by the Local Planning Authority.
- 8 No part of the development hereby permitted shall be brought into use until all drives and any parking or turning areas are surfaced in a hard bound material (not loose gravel) for a minimum of 5.5 metres behind the Highway boundary. The surfaced drives and any parking or turning areas shall then be maintained in such hard bound material for the life of the development.
- 9 No part of the development hereby permitted shall be brought into use until the access driveway / parking / turning area (s) is constructed with provision to prevent the unregulated discharge of surface water from the driveway/parking/turning area(s) to the public highway in accordance with details first submitted to and approved in writing by the Local Planning Authority. The provision to prevent the unregulated discharge of surface water to the public highway shall then be retained for the life of the development.
- 10 No part of the development hereby permitted shall be brought into use until a bin collection point is provided within 15.0m of the public highway in accordance with details first submitted to, and approved in writing by the Local Planning Authority. The development shall only be undertaken in accordance with the details so approved and shall be retained as such thereafter.

### **Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.
- 3 To ensure a satisfactory development in accordance with the aims of policy LPD 10 of the Aligned Core Strategy.

- 4 In the interest of residential amenity, in accordance with the aims of policy LPD 32 of the Local Planning Document.
- 5 In the interest of residential amenity, in accordance with the aims of policy LPD 32 of the Local Planning Document.
- 6 In the interests of Highway safety.
- 7 In the interests of Highway safety.
- 8 To reduce the possibility of deleterious material being deposited on the public highway (loose stones etc.).
- 9 To ensure surface water from the site is not deposited on the public highway causing dangers to road users.
- 10 To allow the refuse team to pull the bins within pulling distance to the public highway, as the refuse lorry will not enter a private development.

### **Reasons for Decision**

The proposed development, by virtue of the design, scale and relationship with adjoining properties, would be visually acceptable in the streetscene and would result in no significant undue impact on the amenity of neighbouring residential properties and amenities and would have no undue impact on highway safety. The proposal is in accordance with the NPPF, Policies 8, 10 and 11 of the Aligned Core Strategy and policies LDP 28, LPD 32, LPD 35, LPD 40, LPD 57 and LPD 61.

### **Notes to Applicant**

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the development type proposed is zero rated in this location.

Your attention is drawn to an informal planning guidance document which has been produced to try and define what sustainable development means in the context of air quality, and how to decrease levels by incorporating mitigation measures into scheme design as standard. (see:

<http://gedling.gov.uk/planningbuildingcontrol/planningpolicy/emerginglocalplan/supplementaryplanningdocuments/>). It is therefore requested commitment to incorporate provision for an EV (electrical vehicle) charging point per dwelling; to allow future residents to charge electrical/hybrid vehicles into the future. Reference can be made to guidance produced by IET 'Code of Practice for EV Charging Equipment Installation' for details of charging points and plugs specifications.

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

The proposal makes it necessary to construct a vehicular crossing over a footway of the public highway. These works shall be constructed to the satisfaction of the Highway Authority. You are, therefore, required to contact the County Council's Customer Services, on telephone 0300 500 80 80, to arrange for these works be carried out.

Your attention is brought to the implications of the private drive for future occupiers if the roads are not adopted. (i) Future maintenance liabilities; (ii) Public liabilities; (iii) Street cleansing; (iv) Lack of pedestrian facilities; (v) Lack of / or poor standard of lighting and drainage; (vi) Nottinghamshire County Council have no powers under the Highways Act; (vii) The police have no powers to remove obstructions.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

Positive and Proactive Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework. Negotiations have taken place during the consideration of the application to address adverse impacts identified by officers and/or address concerns raised by letters of representation submitted in connection with the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.

No removal of hedgerows, trees or shrubs which have the potential to support nesting birds shall take place between 1st March and 31st August inclusive, unless a competent ecologist has undertaken a careful, detailed check for active birds' nests immediately before

clearance works commence and provided written confirmation that no birds will be harmed and/or that there are appropriate measures in place to protect nesting bird interest on site. Any such written confirmation should be submitted to the local planning authority. As you will be aware all birds, their nests and eggs (except pest species) are protected by the Wildlife and Countryside Act 1981 (and as amended).

Date Recommended: 19th August 2019

**34**

**APPLICATION NO. 2019/0324 - 77 MAIN ROAD, GEDLING.**

Remove existing roof, increase eaves and ridge height to provide loft conversion, construct dormer windows to front and dormer windows & balcony to rear elevations and construct new entrance to front elevation.

Tracy Featherstone, a local resident, spoke in objection to the application.

The Service Manager – Development Services introduced the report.

**RESOLVED to:**

**GRANT PLANNING PERMISSION subject to the following conditions:**

**Conditions**

1. The development must be begun not later than three years beginning with the date of this permission.
2. This permission shall be read in accordance with the application form; Existing Floor Plans drawing no 2006.016.004; Proposed First Floor Plan drawing no 2006.016.001 Rev D and Proposed Ground Floor Plans drawing 2006.016.002 received 4th April 2019; Site Location Plan drawing no 2006.016.006 Rev B and Existing Elevation drawing no 2006.016.005 received 19th April 2019 and Proposed Elevations drawing no 2006.016.003 Rev G received 10th July 2019 and emails from the Applicants Agent regarding the proposed roofing and dormer window materials received 30th July 2019. The development shall thereafter be undertaken in accordance with these plans/details.
3. The floor level of the porch extension hereby approved shall be set no lower than the floor level of the existing dwelling.

**Reasons**

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.
3. To reduce the risk of flooding to the proposed extended dwelling and its occupants.

### **Reasons for Decision**

In the opinion of the Borough Council the proposed development would be visually acceptable in the streetscene and in keeping with the character of the property and the area. The proposal would not result in a significant undue impact on the amenity of neighbouring properties and is acceptable in terms of flood risk. Therefore the proposed development would be in accordance with the advice contained within the NPPF (2019), Policy 1 & 10 of the ACS (2014) LPD3, LPD32 & LPD43 of the Local Planning Document (2018).

### **Notes to Applicant**

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil)

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past,



current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

**35 APPEAL DECISION REF: APP/N3020/W/18/3218826 - 12 BANK HILL, WOODBOROUGH**

Replacement dwelling (resubmission of 2018/0026)

**RESOLVED:**

To note the information.

**36 APPEAL DECISION REF: APP/N3020/W/19/3223336 - 12 BANK HILL, WOODBOROUGH**

Replacement dwelling (resubmission of 2018/0026 and 2018/0628)

**RESOLVED:**

To note the information.

**37 APPEAL DECISION REF: APP/N3020/W/19/3227512 - 7 STATION ROAD, CARLTON**

Single bedroom residential unit on land within the grounds of 7 Station Road

**RESOLVED:**

To note the information.

**38 FUTURE APPLICATIONS**

**RESOLVED:**

To note the information.

**39 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**40 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.10 pm

Signed by Chair:  
Date:

## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Thursday 5 September 2019**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Michael Adams  
Councillor Sandra Barnes

Councillor Chris Barnfather  
Councillor Bob Collis  
Councillor Marje Paling

Officers in Attendance: K Bradford, D Archer, H Barrington and L Mellors

**14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**15 DECLARATION OF INTERESTS.**

None.

**16 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**17 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

**18 FLEXIBLE AND AGILE WORKING**

The Service Manager Organisational Development introduced a report, which had been circulated prior to the meeting to seeking authority to begin consultation with trade unions on amendments to the existing "Homeworking Policy", to re-title it as the "Flexible and Agile Working Policy" and to amend the content to bring arrangements up-to-date to better reflect current working practices.

Councillor Payne joined the meeting.

**RESOLVED:**

To accept the draft report and endorse the commencement of the consultation and implementation process as described.

**19**

**STRUCTURAL REVIEW: MANAGEMENT RATIONALISATION AND RE-ORGANISATION**

The Chief Executive introduced a report, which had been circulated prior to the meeting seeking authority to begin consultation with trade unions and employees affected by proposals for structural change.

**RESOLVED to:**

- 1) Support the proposals being made to restructure two of the Council's service areas; Public Protection and Revenues and Welfare Support; and
- 2) Endorse the commencement of the consultation and implementation process as described in the Senior Leadership Team report.

**20**

**CHIEF EXECUTIVE- ANNUAL PERFORMANCE REVIEW**

The Chief Executive left the meeting.

The Service Manager Organisational Development introduced a report, which had been circulated prior to the meeting to introduce the annual performance review of the Chief Executive.

**RESOLVED to:**

- 1) Agree to consider the annual performance review of the Chief Executive within the framework template shown in Appendix A to the report and to determine appropriate action relating to pay progression.
- 2) Authorise the Leader, Deputy Leader and Opposition Leader to deliver feedback to the Chief Executive in accordance with the pay policy shown at Appendix 1 to the report and to implement any actions arising from the content of the feedback.

The meeting finished at 1.15 pm

Signed by Chair:  
Date:

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## **MINUTES CABINET**

**Thursday 5 September 2019**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Peter Barnes  
Councillor David Ellis  
Councillor Gary Gregory

Councillor Jenny Hollingsworth  
Councillor Viv McCrossen  
Councillor Henry Wheeler

Officers in Attendance: K Bradford, H Barrington, A Dubberley, A Gibson,  
M Hill and D Wakelin

**29 APOLOGIES FOR ABSENCE.**

None.

**30 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE  
MEETING HELD ON 1 AUGUST 2019.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**31 DECLARATION OF INTERESTS.**

None

**32 ESTABLISH A BUDGET FOR GEDLING COUNTRY PARK  
OUTSIDE SEATING AREA**

The Deputy Chief Executive introduced a report, which had been circulated prior to the meeting, seeking approval to establish a capital budget and appropriate planning permissions for a new outdoor covered seating area at the Gedling Country Park Café 1899.

**RESOLVED to:**

Approve the capital budget of £107,800 for the installation of a new outdoor covered seating area at the Gedling Country Park Café 1899, to be fully funded from Section 106 contributions; and

Delegate authority to the Deputy Chief Executive and Director of Finance to apply for any necessary planning permissions and consents, should they be required, to create the seating area.

**33                    ESTABLISH A BUDGET FOR CONWAY ROAD RECREATION  
GROUND PLAY AREA REDEVELOPMENT**

The Deputy Chief Executive introduced a report, which had been circulated prior to the meeting, seeking approval to establish a capital budget for the redevelopment of Conway Road Recreation Ground Play Area from funding provided by FCC Communities Foundation Ltd (formerly known as WREN – Waste Recycling Environmental Ltd).

**RESOLVED:**

To approve a capital budget of £102,000 for the development of a new Conway Road Play Area which is partially funded by external grant funding from FCC Communities Foundation Ltd.

**34                    GEDLING BOROUGH STATEMENT OF COMMUNITY  
INVOLVEMENT**

The Service Manager Planning Policy introduced a report, which had been circulated prior to the meeting, seeking approval for the adoption of the Gedling Borough Statement of Community Involvement.

**RESOLVED:**

To adopt the Statement of Community Involvement August 2019

**35                    REVIEW OF COMPLAINTS RECEIVED BY THE COUNCIL AND  
ANNUAL REVIEW LETTER – LOCAL GOVERNMENT AND SOCIAL  
CARE OMBUDSMAN 2018/19**

The Director of Organisational Development and Democratic Services introduced a report informing Members of the receipt of the Annual Review letter from the Office of the Local Government and Social Care Ombudsman and the complaints dealt with by the Council through the internal Complaints Procedure during the year 2018-19.

**RESOLVED to:**

- 1) Note the details of the Annual Review letter from the Local Government and Social Care Ombudsman and the information in relation to the number of complaints dealt with by the Council through the internal complaints procedure in 2018/19; and
- 2) Approve the amendments to the Council's Complaints, Compliments and Comments Policy as detailed at Appendix 2 to the report.



**36 FORWARD PLAN**

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

**RESOLVED:**

To note the report.

**37 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 2.35 pm

Signed by Chair:  
Date:

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## **MINUTES STANDARDS COMMITTEE**

**Thursday 26 September 2019**

Councillor Michael Boyle (Chair)

Councillor Chris Barnfather	Councillor Simon Murray
Councillor Pat Bosworth	Councillor Clive Towsey-Hinton
Councillor Andrew Ellwood	Rosalie Hawks
Councillor Mike Hope	Patricia Woodfield

Absent: Councillor Michael Payne and Councillor Martin Smith

Officers in Attendance: Helen Barrington

Independent Person: John Baggaley

### **9 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Payne, Councillor Smith, and Susan Dewey.

Councillor Barnfather attended as a substitute.

### **10 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 JULY 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **11 DECLARATION OF INTERESTS.**

None.

### **12 UPDATE ON IMPLEMENTATION OF THE BEST PRACTICE RECOMMENDATIONS FROM THE COMMITTEE ON STANDARDS IN PUBLIC LIFE REPORT – REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS.**

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated prior to the meeting, updating members on the implementation of the best practice

recommendations from the Committee on Standards in Public Life Report – Review of Local Government Ethical Standards.

**RESOLVED:**

- a) That the progress made to implement the best practice recommendations set out in the Committee on Standards in Public Life report at Appendix 1 be noted; and
- b) To request that the Monitoring Officer sends a link to the approved Arrangements for Dealing with Complaints published on the Council's website to all members of the Committee.

**13 CODE OF CONDUCT COMPLAINTS UPDATE**

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated prior to the meeting, informing members of the Standards Committee of complaints received between 24 June 2019 and 16 September 2019.

**RESOLVED:**

To note the report.

**14 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.30 pm

Signed by Chair:  
Date:

## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 30 September 2019**

Councillor Liz Clunie (Chair)

Councillor Paul Feeney  
Councillor Michael Boyle  
Councillor Rachael Ellis  
Councillor Andrew Ellwood

Councillor Mike Hope  
Councillor Marje Paling  
Councillor Martin Smith  
Councillor Jennifer Thomas

Apologies for absence: Councillor Sandra Barnes, Councillor Simon Murray  
and Councillor Sam Smith

Officers in Attendance: H Barrington, P Whitworth and H Lee

### **54 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors S Barnes, S Smith and Murray.

### **55 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 15 JULY 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **56 DECLARATION OF INTERESTS.**

None.

### **57 HOUSING NEEDS AND HOMELESSNESS**

Paul Whitworth, Housing and Welfare Support Manager attended the committee to inform members about a range of issues relating homelessness and the availability of temporary accommodation.

He provided a comprehensive overview of the issue. There were 577 homeless applications in 2018/19 and so far 2019/20 there have been 289. Currently there are 159 ongoing cases. 121 households were placed in temporary accommodation in 2018/19 and 76 have required temporary accommodation this year. Presently there are 37 households in temporary accommodation.

The housing needs section works to prevent families becoming homeless using a variety of mechanisms. This can include mediation with landlords or family members, sourcing privately rented accommodation, advising where there are rent or mortgage arrears and assisting with Homesearch applications.

Priority homeless will be given access to temporary accommodation, some of which may be outside the borough. Currently the range of temporary accommodation available includes the authority's own 2 bedroom apartments, property leased from housing associations, Hound Lodge hostel in West Bridgford and as a last resort bed and breakfast accommodation, this is mainly in hotels.

There are a number of difficulties when trying to secure permanent accommodation. Complex cases which can include people with criminal convictions, mental health issues, a history of rent arrears, large families and those needing properties that are adapted to meet their physical needs are difficult to place. High rent, affordability of rent if on benefits and the requirement for large deposits is also an issue.

During discussion the following points were highlighted:

- Gedling Homes is the largest social landlord in Gedling but there is a range of other smaller providers registered as social landlords. Nottingham City Council does have some rented accommodation in the borough but this is solely for use by their residents.
- The necessity to establish a local connection when applying for social housing.
- Work is undertaken with the Landlords Forum to encourage landlords to provide suitable accommodation.
- Different mechanisms are used to encourage potential cases to seek help early include advertising on buses. The use of social media is being considered.

**RESOLVED to:**

Thank Paul Whitworth for the very interesting and informative presentation.

The Committee welcomed Councillor Wheeler to discuss matters relating to his Health and Wellbeing Portfolio. Mike Hill, Deputy Chief Executive and Director of Finance also attended the meeting.

Councillor Wheeler outlined the areas of responsibility in his portfolio and gave a presentation and answered questions received in advance of the meeting.

It was explained that the decrease in attendance at leisure centres was due to the closure of Calverton and Arnold leisure centres for remedial building work. The opening of a new private sector gym on a major bus route has had a knock on effect on Redhill attendance.

The fall in DNA membership was discussed. Both Calverton and Carlton Forum have over achieved DNA income during Quarter 1. Arnold Leisure Centre was slightly below and Redhill was below target. To counteract this there has been investment in Redhill and the new facility is currently being promoted. There are currently 4251 live DNA members compared to 4,246 in Quarter 5 last financial year. The use of a meeting for users to gather comments/complaints and compliments rather than a comments book was suggested.

It was explained that the target for processing of Housing Benefit claims may have slipped because more claims are made during Quarter 1. This was probably due to people receiving a new annual Council Tax demand and claiming a reduction. High levels of staff sickness will have had an effect. New claims are declining due to the transition to Universal Credit but there has also been an increase in changes of circumstance.

Access to temporary accommodation had been examined earlier in the committee.

The lack of social housing and how Gedling Borough does not have its own housing stock, except for small amount of temporary accommodation, and relies on Gedling Homes housing stock and a number of registered social housing landlords to provide accommodation was discussed.

**RESOLVED to:**

Thank Councillor Wheeler for his presentation.

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the

meeting, summarising performance at the end of Quarter 1 of the financial year.

How performance information is made available for Members and the time table for the publication of the data was described. It was explained that this report refers to the first quarter of the financial year and some indicators will show little progress however it was expected that all the actions identified for the year would be met.

There were a number of indicators above or below target. The number of additional homes provided at 135, the highest level of completions since 2014/14 Quarter 2, and the number of school-age work experiences placements already above the annual target of 6 were highlighted as examples of particularly positive performance. The average time to process Housing Benefit change in circumstances was below target but it expected that the indicator will be back on track by the end of Quarter 2.

Attention was drawn to the Appendix which highlights achievements that have made a difference to people's lives.

It was explained how the information in this report could be used by the committee particularly when preparing questions for Portfolio Holders and developing the work programme.

The interpretation of the data and particularly how trends are identified was questioned and it was agreed that some clarification would be available at the next committee meeting.

**RESOLVED:**

- To note the progress against actions and performance indicators in the 2018/2019 Gedling Plan as at the end of Quarter 1.
- To ask for clarification regarding how trends are interpreted.

**60**

**OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT  
2018/2019**

Members considered the Scrutiny Annual Report which had been circulated in advance of the meeting.

Members discussed the report and requested an update on the Gedling Homes pilot 'right to buy' scheme, one of the items included in the summary of scrutiny at committee section.

It was then agreed that the report should be submitted to Council.



**RESOLVED to:**

- Refer the report to Council.

61

**SCRUTINY WORK PROGRAMME**

**CABINET RESPONSE TO HOUSEHOLD RECYCLING REVIEW**

Members were informed that the report was not yet finalised and would not be available at the committee. It was agreed that the Chair of the committee would follow this up.

**INFORMATION REQUESTED AT THE JULY COMMITTEE**

Members received a range of information requested at the July committee.

Additional information relating to the Carlton Contact Centre opening times was requested.

**INFORMATION UPDATE FROM PREVIOUS ITEMS AT COMMITTEE**

The progress of the Arnold shop/pub watch digital radio scheme was noted.

**SCRUTINY WORKING GROUPS**

Members were updated on the progress of the working groups.

**SCRUTINY IN COMMITTEE**

Members were advised that Councillor D Ellis, Portfolio Holder for Public Protection would be attending the next committee meeting. There was a brief discussion regarding what information members would like including when he attends. It was agreed that issues around knife crime and how neighbourhood wardens work with the police should be included.

The inclusion of the Forward Plan and its use when developing the work programme for the committee was explained.

**RESOLVED:**

- The Chair would contact the Portfolio Holder for the Environment regarding the Household Recycling Review response.
- To note the information from the July Committee and request additional information regarding the Carlton Contact Point

- To note the information relating the digital shop radio scheme.
- To note the information regarding the working groups.
- Request information relating to knife crime and how the Police work with neighbourhood wardens when Councillor Ellis attends the committee.

**62        REPORTS AND NOTICES RECEIVED BY THE CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE AS REQUIRED UNDER THE CONSTITUTION OR LAW.**

Members considered a report, which had been circulated in advance of the meeting, which included information on items referred to the chair as required by the constitution.

**63        ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.55 pm

Signed by Chair:  
Date:

## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 1 October 2019**

Councillor Marje Paling (Chair)

Present:           Councillor Nicki Brooks                   Councillor Des Gibbons  
                  Councillor Pat Bosworth               Councillor Julie Najuk  
                  Councillor Boyd Elliott               Councillor Clive Towsey-Hinton  
                  Councillor Roxanne Ellis               Councillor Paul Wilkinson

Absent:                       Councillor Sam Smith and Councillor John Truscott

Officers in Attendance:       L Mellors, R Pentlow and C Allcock

### **34           APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Smith and Truscott.

Councillor Rachael Ellis and Councillor Greensmith attended as substitutes.

### **35           TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 3 SEPTEMBER 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **36           DECLARATION OF INTERESTS.**

None.

### **37           ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **38           EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the

public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**39            CHANGE OF CIRCUMSTANCES OF THREE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - IH AND APPLICATION FOR A THREE YEAR HEACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - IH**

IH did not attend the meeting.

**RESOLVED:**

To defer consideration of the Change of Circumstances for a Joint Hackney Carriage/Private Hire Driver's Licence from IH to a future meeting of the Committee. If IH does not attend his next appointment, the Change of Circumstance will be considered in his absence.

**40            APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - GSQ**

GSQ attended, but declined to enter the meeting without his solicitor.

Councillor Greensmith entered the meeting.

After 50 minutes waiting the solicitor had not arrived. The Licensing Officer advised GSQ that if he was not willing to enter the meeting without his solicitor the matter may be deferred to a future meeting.

**RESOLVED:**

To defer consideration of the Joint Hackney Carriage/Private Hire Driver's Licence from GSQ to a future meeting of the Committee. If GSQ does not attend his next appointment, the application for a Joint Hackney Carriage/Private Hire Drivers licence will be considered in his absence.

The meeting finished at 5.05 pm

Signed by Chair:  
Date:

## **MINUTES PLANNING COMMITTEE**

**Wednesday 2 October 2019**

Councillor Paul Wilkinson (Chair)

In	Councillor Michael Adams	Councillor Rosa Keneally
Attendance:	Councillor Peter Barnes	Councillor Meredith Lawrence
	Councillor Chris Barnfather	Councillor Barbara Miller
	Councillor Bob Collis	Councillor Marje Paling
	Councillor David Ellis	Councillor John Parr
	Councillor Rachael Ellis	Councillor Alex Scroggie
	Councillor Andrew Ellwood	Councillor Henry Wheeler
	Councillor Mike Hope	

Absent: Councillor John Truscott

Officers in Attendance: M Avery, N Bryan, C Goodall and S Pregon

### **41 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Truscott. Councillor Collis attended as a substitute.

### **42 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 SEPTEMBER 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **43 DECLARATION OF INTERESTS**

None.

### **44 APPLICATION NO. 2019/0158 - MANNA FARM, OLD RUFFORD ROAD, CALVERTON**

Erection of a new accommodation block and staff apartments.

Paul Toon, Director of Betel UK - Nottingham (The Applicant), spoke in support of the application.

The Service Manager – Development Services, introduced the report.

**RESOLVED:**

**That the Borough Council GRANTS FULL PLANNING PERMISSION, subject to conditions:**

**Conditions**

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 This permission shall be read in accordance with the Site Location Plan drawing no 005 P 001, Proposed Elevations Sheet 1 drawing no 005 P 015, Proposed Elevations and Section drawing no 055 P 016, Proposed Site Plan drawing no 005 P 002 A, Proposed First Floor Plan drawing no 055 P 011 Rev C and Proposed Ground Floor Plan drawing no 055 P 010 Rev C received 30th July 2019; Access Junction Layout and Required Visibility Splays Drawing no ADC2101-DR-001 Rev P2 received 13th August 2019 and Proposed Section Plan drawing no 055 P 007 and Proposed Layout drawing no 055 P 006 received 12th September 2019. The development shall thereafter be undertaken in accordance with these plans/details.
- 3 No above ground level works shall take place until a scheme for the on-site storage and regulated discharge of surface water run-off and foul drainage has been submitted to, and approved in writing by, the Local Planning Authority. The development shall be carried out in accordance with the approved scheme.
- 4 No above ground works shall commence until samples of the materials to be used in the construction of the external surfaces of the development hereby permitted have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the approved details.
- 5 No part of the development hereby permitted shall be brought into use until the parking, turning and servicing areas are provided in accordance with the approved plans. The parking, turning and servicing areas shall not be used for any purpose other than parking, turning, loading and unloading of vehicles, and shall thereafter be retained for the life of the development.
- 6 No part of the development hereby permitted shall be brought into use until the widened access driveway has been surfaced in a bound material (not loose gravel). The surfaced drive shall then be maintained in such bound material for the life of the development.
- 7 No part of the development hereby permitted shall be brought into use until the vehicular access has been altered and made

available for use in accordance with the Access Junction Layout and Required Visibility Splay drawing no ADC2101-DR-001 Rev P2 received 13th August 2019.

- 7 Prior to commencement of any above ground construction works, details of an Electric Vehicle charging point to be provided for the proposed use, to include their location and specification shall be submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be undertaken in accordance with the approved details prior to the first occupation of the development.
- 8 No above ground works shall commence until a scheme of landscaping, , which shall include details of both hard and soft landscape works and earthworks, has been submitted to, and approved in writing by, the Local Planning Authority. The scheme as approved shall be carried out in the first planting season following the completion of each development phase. Any trees, shrubs or plants that die within a period of five years from the completion of each development phase, or are removed and/or become seriously damaged or diseased in that period, shall be replaced (and if necessary continue to be replaced) in the first available planting season with others of similar size and species, unless the Local Planning Authority gives prior written permission for any variation.

### **Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.
- 3 To ensure that an appropriate surface water and foul drainage system is provided to accommodate the proposed development.
- 4 To ensure that the finished appearance of the development will enhance the character and visual amenities of the area.
- 5 In the interests of Highway safety
- 6 To reduce the possibility of deleterious material being deposited on the public highway (loose stones etc).
- 7 In the interests of Highway safety.
- 8 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with

in the Borough, and takes into consideration Chapter 9 of the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.

9. To ensure satisfactory landscape treatment of the site which will enhance the character and appearance of the site and the area. To comply with Policy LPD19 of the Local Planning Document and BE1 of the Calverton Neighbourhood Plan.

### **Reasons for Decision**

In the opinion of the Borough Council, whilst the application consists of inappropriate development within the Green Belt and the proposal would have an impact upon openness, very special circumstances have been provided that, in the planning balance, outweigh the harm to the Green Belt by virtue of its inappropriateness, impact upon openness and the impact upon landscape character and visual amenity. On balance, the proposal is in accordance with the National Planning Policy Framework, Policy 3, 10, 12 and 17 of the Aligned Core Strategy 2014, Policies LPD18, LPD19, LPD32, LPD57 and LPD61 of the Local Planning Document 2018 and Policies ISF2, ISF3, BE1, BE2, BE4, NE3, NE4 and NE5 of the Calverton Neighbourhood Plan 2018.

### **Notes to Applicant**

The development makes it necessary to amend a vehicular crossing within the public highway. These works shall be constructed to the satisfaction of the Highway Authority. Works will be subject to a design check and site inspection for which a fee will apply. The application process can be found at:

<http://www.nottinghamshire.gov.uk/transport/licences-permits/temporary-activities>

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.



The Applicants attention is drawn to the Nottinghamshire County Council Local Lead Flood Authority comments attached regarding surface water drainage.

With regards to the EV charging point, optionally, a suitable 'IEC 62196' electrical socket (minimum rated output of 3.7kw /16A) can be provided in addition to the standard 13A 3 pin socket to allow 'Mode 3' charging of an electric vehicle. Mode 3 charging, using a suitable cable and charging point, allows faster charging of electric vehicles. All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015).

**45 APPLICATION NO. 2019/0479 - 5 STATION ROAD, CARLTON, NG4 3AT**

Outline Planning Application for the demolition of The Cottage to the rear of 5 Station Road and the erection of 12 No. x C3 Apartments and 2 dormer bungalows on land to the rear of 5 Station Road, Carlton (access, appearance, layout and scale to be determined).

The Service Manager – Development Services introduced the report.

**RESOLVED:**

**To Refuse Permission.**

**Reasons**

- 1 The development does not constitute an acceptable form of residential development and would consist of the over development of this site. The layout proposed is of a poor design and would lead to a cramped and contrived form of development that would be out of character with the form of development within the area. Furthermore, the layout would cause harm to the residential amenity of neighbouring properties, the residential properties within the application site area and the future proposed occupiers in terms of overlooking, poor outlook, massing on the boundaries and noise and disturbance created by vehicular movements generated by the development along the access driveway serving no 5 and 7 Station Road. The layout also fails to provide sufficient private amenity garden space for the proposed bungalows. The development is therefore contrary to Section 12 of the National Planning Policy Framework, Policy 10 of the

Aligned Core Strategy 2014 and Policies LPD32, LPD34, LPD35 and LPD40 of the Local Planning Document 2018.

- 2 The development does not provide a safe and appropriate access with the current driveway being sub-standard, and any additional intensification would cause highway safety concerns. The traffic generated by the proposed development would be likely to result in an unacceptable increase in danger to the users of the highway due to increased use of the existing access/junction which is geometrically substandard, of an insufficient width and insufficient entry radii that would be able to accommodate the proposed development including the ability for larger vehicles and emergency vehicles to turn and exit the site in a forward gear. The traffic generated by the proposed development would be likely to result in an increase in danger to other users of the highway owing to increased use of the existing access which has sub-standard visibility. The proposed gradient of the site and the insufficient width of the access driveway would make movement between the site and the highway difficult and would consequently increase the likelihood of danger to users of the highway. Furthermore, at this density the site would not be of a sufficient size to accommodate sufficient parking to serve the development. The development is therefore contrary to Section 9 of the National Planning Policy Framework, Policies LPD57 and LPD61 of the Local Planning Document 2018 and the 'Parking Provision for Residential Development' SPD 2012.
- 3 The application would lead to the loss of trees worthy of protection of a Tree Preservation Order and their loss would have a detrimental impact upon the character of the area contrary to the provisions of the National Planning Policy Framework and Core Strategy Policy 10 and LPD19.
- 4 Insufficient information has been submitted to allow a full assessment of the implications of the development on the ecology and wildlife within and around the site contrary to section 15 of the National Planning Policy Framework and LPD18.

**46 APPLICATION NO. 2019/0735 - CARLTON POLICE STATION,  
CAVENDISH ROAD, CARLTON**

Section 73 application to vary condition 6 - levels of planning permission 2018/0549 - amendments to finished floor levels.

The Service Manager – Development Services introduced the report.

**RESOLVED:**

**To Grant Planning Permission: Subject to the applicant entering into a deed of variation amending the original Section 106 Agreement to planning approval 2018/0549 with the Borough Council as Local Planning Authority for the provision of a Local Labour Agreement and a viability review of the development in respect of planning obligations for affordable house, public open spaces and primary healthcare contribution and the following conditions:**

**Conditions**

- 1 The development must be begun not later than three years beginning with the date of the original 2018/0549 planning permission which was issued by the Local Planning Authority on 29th March 2019.
- 2 This permission shall be read in accordance with the following plans: TMA 18-07-01, TMA 18-07 09, TMA 18-07 11, TMA 18-07 12, TMA 18-07 13 and TMA 18-07 14 received on 4th June 2018, TMA 18-07 15A received on 20th August 2018 and TMA 18-07 06A, TMA 18-07 07A, TMA 18-07 08A and TMA 18-07 16 received on 19th November 2018. The development shall thereafter be undertaken in accordance with these plans.
- 3 Prior to the first occupation of the buildings hereby approved there shall be submitted to and approved by the Local Planning Authority a landscape plan of the site showing the position, type and planting size of all trees, hedges, shrubs or seeded areas proposed to be planted. The approved landscape plan shall be carried out in the first planting season following the first occupation of the development. If within a period of five years beginning with the date of the planting of any tree, hedge, shrub or seeded area, that tree, shrub, hedge or seeded area, or any tree, hedge, shrub or seeded area that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Local Planning Authority seriously damaged or defective, another tree, shrub or seeded area of the same species and size as that originally planted shall be planted at the same place, unless otherwise prior agreed in writing by the Local Planning Authority.
- 4 The new windows and doors to be inserted into the elevations of the existing building (former Police Station) shall be of the same appearance, colour and materials as the existing doors and windows in the building.

- 5 Prior to the demolition of the enclosed yard to the rear of the existing building (former Police Station), or any other timescale agreed in writing with the Local Planning Authority, details of the proposed finish of the exposed walls shall be submitted to and approved by the Local Planning Authority. The development shall thereafter be undertaken in accordance with the approved details and retained as such in perpetuity.
- 6 The development shall be carried out in accordance with the submitted flood risk assessment Revision A (compiled by SCC Consulting Engineering dated 2nd March 2019) and the following mitigation measures it details:
  - o Finished floor levels for the apartment building shall be set no lower than 36.8m above Ordnance Datum (AOD).
  - o Finished floor levels for the office building shall be set no lower than 36.0m AOD.
- 7 No part of the development hereby permitted shall be brought into use until a dropped vehicular footway crossings/accesses to serve the approved accesses are available for use and constructed in accordance with the Highway Authority specification.
- 8 No part of the development hereby permitted shall be brought into use until the existing site accesses that have been made redundant as a consequence of this permission are permanently closed and the access crossing reinstated as footway and kerbs brought up to full height kerbs.
- 9 No part of the development hereby permitted shall be brought into use until the parking, turning and servicing areas are surfaced in a bound material with the parking bays clearly delineated in accordance with drawing number TMA 18-07 09. The parking, turning and servicing areas shall be maintained in the bound material for the life of the development and shall not be used for any purpose other than the parking, turning and loading and unloading of vehicles.
- 10 Unless otherwise agreed by the Local Planning Authority, development must not commence until the following has been complied with: Site Characterisation An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. Submission of Remediation Scheme. Where

required following the site characterisation assessment, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) shall be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures. In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority

- 11 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements set out in Condition 10 above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.
- 12 Prior to commencement of an external works, details of Electric Vehicle charging points to be provided within the site, to include their location and specification shall be submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be undertaken in accordance with the approved details prior to the first occupation of the development.
- 13 No above ground construction works shall commence until details of bat and bird boxes to be incorporated within the fabric of the buildings and/or within the site have been submitted to and approved in writing by the Local Planning Authority. The bat and bird boxes shall thereafter be provided prior to the first occupation of the development hereby approved.
- 14 a) No external development shall take place until a Written Scheme of Investigation for archaeological work has been submitted to and approved in writing by the Local Planning Authority, and until all pre-start elements of the approved scheme have been completed to the satisfaction of the Local Planning Authority. The scheme shall include an assessment of

significance and research questions; and:i) The programme and methodology of site investigation and recordingii) The programme for post investigation assessmentiii) Provision to be made for analysis of the site investigation and recordingiv) Provision to be made for publication and dissemination of the analysis and records of the site investigationv) Provision to be made for the archive deposition of the analysis and records of the site investigationvi) Nomination of a competent person or persons/organisation to undertake the works set out within the Written Scheme of Investigationb) The development shall not take place other than in accordance with the Written Scheme of Investigation for archaeological work approved under part a)c) The new buildings shall not be brought into use until the site investigation and post investigation assessment has been completed in accordance with the programme set out in the Written Scheme of Investigation for archaeological work approved under part a) and the provision to be made for analysis, publication and dissemination of results has been secured.

## **Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt and to define the terms of this permission.
- 3 In the interests of visual amenity.
- 4 In the interests of visual amenity.
- 5 In the interests of visual amenity.
- 6 To reduce the risk of flooding to the proposed development and future occupants.
- 7 In the interests of Highway safety.
- 8 In the interests of Highway safety.
- 9 To ensure that adequate off-street parking provision is made to reduce the possibilities of the proposed development leading to on-street parking in the area.
- 10 To ensure that land contamination matters are fully addressed.
- 11 To ensure that land contamination matters are fully addressed.
- 12 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with

in the Borough, and takes into consideration policy LPD11 of the Councils Local Plan.

- 13 In the interests of enhancing ecological provision on the site.
- 14 In the interests of affording protection to the archaeological interest of the site.

### **Reasons for Decision**

The proposed development would not cause harm to the vitality and viability of the Carlton Square local centre, would be of an acceptable design and appearance, would not cause undue harm to residential amenity, would not be detrimental to the surrounding highway network or highway safety and would be acceptable in flood risk terms. The proposal would not be viable if the required planning obligations are provided however, in the overall planning balance it is considered that this is outweighed by the fact that the development would bring a vacant site in a prominent location back into use, that it would provide residential and office accommodation in a sustainable location and that it would contribute to the Council's 5 year housing land supply. The proposal would therefore meet with the objectives of the National Planning Policy Framework 2019, the Aligned Core Strategy Policies A, 1, 2, 4, 6, 10 and 19 and Local Planning Document Policies LPD 3, 11, 32, 33, 35, 37, 40, 45, 48, 49, 50, 56, 57 and 61.

#### **47 ENFORCEMENT REF. 0159/2019 - 32 MILE END ROAD, COLWICK**

Breach of Planning Conditions 3, 4 and 5 attached to planning reference 2018/0916

#### **RESOLVED:**

**That the Service Manager, Development Services, be authorised to take all enforcement action including the service of any necessary enforcement notices/breach of condition notices and in conjunction with the Director of Organisational Development & Democratic Services take proceedings through the courts if required to ensure the business complies with conditions 3, 4 and 5 of the planning permission 2018/0916, ensuring the hours of operation are adhered to and there is no storage of goods or working in the open areas of the site.**

#### **48 ENFORCEMENT REF. 0119/2019 - LAND AT 9 MCINTOSH ROAD, GEDLING**

Material change of use of residential dwelling and garden (Use Class C3) to a mixed use of residential dwelling and garden and a car sales business (sui generis)

**RESOLVED:**

**That the Service Manager, Development Services, be authorised to take all enforcement action including the service of any necessary enforcement notices and in conjunction with the Director of Organisational Development & Democratic Services take proceedings through the courts if required to ensure;**

- (a) the cessation of the unauthorised car sales business**
- (b) the removal of all vehicles which are not incidental or ancillary to the domestic residential use of the dwelling.**

**49 TREE PRESERVATION ORDER 000126 - 5 STATION ROAD, CARLTON, NOTTS NG4 3AT**

Protection of three trees by a Tree Preservation Order (TPO)

**RESOLVED:**

**That the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at 5 Station Road Carlton.**

**50 TREE PRESERVATION ORDER 000127 - LINBY HOUSE, LINBY LANE, LINBY, NOTTINGHAMSHIRE**

Protection of a group of trees by a Tree Preservation Order (TPO)

**RESOLVED:**

**That the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Linby House, Linby Lane, Linby.**

**51 STATEMENT OF COMMUNITY INVOLVEMENT REPORT**

**RESOLVED:**

To note the report.

**52 FUTURE APPLICATIONS**

**RESOLVED:**

To note the information.



**53 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**54 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.45 pm

Signed by Chair:  
Date:

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## **MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 8 October 2019**

Councillor Alex Scroggie (Chair)

Present:	Councillor Roxanne Ellis	Councillor Jennifer Thomas
	Councillor Paul Feeney	Councillor Paul Wilkinson
	Councillor Helen Greensmith	
Unison:	Alan Green	Gill Morley
	Alison Hunt	

Absent: Councillor Boyd Elliott

Officers in Attendance: K Bradford, D Archer and A Dubberley

### **19 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Councillor Elliott.

### **20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 27 AUGUST 2019.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **21 DECLARATION OF INTERESTS.**

None.

### **22 SICKNESS ABSENCE**

The Service Manager Organisational Development presented a report, which had been circulated in advance of the meeting informing members of the current levels of sickness absence in the organisation with information on trends.

#### **RESOLVED:**

To note the report.

### **23 MINOR CHANGES TO THE ESTABLISHMENT**

The Service Manager Organisational Development presented a report, which had been circulated in advance of the meeting, highlighting minor changes to the staffing establishment since the last meeting.

**RESOLVED:**

To note the report.

**24 CURRENT STAFFING ISSUES**

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, highlighting issues of interest to the Council's workforce.

**RESOLVED:**

To note the report.

**25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

It was noted that the next meeting of the Committee, scheduled for 19 November, would be cancelled.

**26 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

**27 CONSULTATION CLOSURE- FLEXIBLE AND AGILE WORKING POLICY**

The Service Manager Organisational Development introduced a report to close formal consultation on the proposal to introduce a revised policy that supports flexible and agile working.

**RESOLVED to:**

- 1) Close the formal consultation on the proposal to introduce a revised policy that supports flexible and agile working;
- 2) Recommend to the Appointments and Conditions of Service Committee that the revised policy should be introduced subject to the following comments

That the comments made by UNISON on the subject of including reference to work/life balance and clarification around the requirement for an employee to change their work base, included at section four of the report, are forwarded to the Appointments and Conditions of Service Committee.

## **28 CONSULTATION CLOSURE- STRUCTURAL REVIEW**

The Chief Executive introduced a report, which had been circulated prior to the meeting, proposing to close formal consultation on proposals to alter the structure of the organisation within two service areas.

### **RESOLVED to:**

- 1) Close formal consultation on the proposals to alter the structure of the organisation within two service areas; and
- 2) Refer the report back to the Appointments and Conditions of Service Committee for that Committee to consider whether the proposals are the most appropriate way to make the required financial savings.

The meeting finished at 6.30 pm

Signed by Chair:  
Date:

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## **MINUTES CABINET**

**Wednesday 9 October 2019**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Peter Barnes  
Councillor David Ellis  
Councillor Gary Gregory

Councillor Jenny Hollingsworth  
Councillor Viv McCrossen  
Councillor Henry Wheeler

Officers in Attendance: K Bradford, H Barrington, J Davies, A Dubberley,  
M Hill, L Juby and D Wakelin

### **38 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillor Barnfather (observer).

### **39 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2019**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **40 DECLARATION OF INTERESTS.**

None

### **41 GEDLING COMMUNITY LOTTERY**

The Deputy Chief Executive introduced a report, which had been circulated in advance of the meeting, seeking agreement to launch a Community Lottery to help fund discretionary support for the local voluntary and community sector.

#### **RESOLVED to:**

- 1) Agree to the establishment of the Gedling Community Lottery for the purpose of raising funds to support good causes that benefit residents of Gedling Borough;
- 2) Approve the procurement of Gatherwell as an External Lottery Manager to run the operational side of the lottery;

- 3) Authorise the Deputy Chief Executive, in consultation with the Portfolio Holder for Community Relations, to establish criteria for determining which good causes can participate in the Lottery, and apply those criteria;
- 4) Authorise the Deputy Chief Executive to apply for any necessary licences from the Gambling Commission to enable the Lottery to operate;
- 5) Nominate the Deputy Chief Executive as the personal licence holder for the Lottery and authorise him to apply for the personal licence; and
- 6) Delegate the management and oversight of the Lottery and the authority to approve appropriate policies and procedures associated with the Lottery to the Deputy Chief Executive.

## **42                    CONSIDERATION OF A MOTION REFERRED FROM COUNCIL**

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, seeking approval to establish a cross party working group to consider the motion at Appendix 1 to the report which was recently discussed at Council, and make recommendations to Cabinet.

### **RESOLVED:**

To establish a cross party working group comprising Cllrs Clarke, Payne, Barnfather, Ellwood, Bosworth and V McCrossen to consider the motion at Appendix 1 in accordance with the scope detailed at paragraph 2.2 of the report and make recommendations to Cabinet.

## **43                    HOUSING ALLOCATION POLICY - CONSULTATION ON AMENDMENTS 2019**

The Service Manager Economic Growth and Regeneration introduced a report, which had been circulated in advance of the meeting, seeking approval to undertake a full public consultation on the proposed revision to the Council's housing allocations policy.

It was also pointed out that there were a number of typing errors throughout the report and appendices which referred to the proposed change to the local connection rule. It was clarified that the proposal for consultation was for three years.

### **RESOLVED:**



To approve full public consultation for a 12 week period to be undertaken on the proposed revision to the Council's housing allocations policy

**44 COMMUNITY ASSET TRANSFER OF HAYWOOD ROAD COMMUNITY CENTRE**

The Service Manager Community Relations introduced a report seeking approval for the community asset transfer of Haywood Road Community Centre, from Gedling Borough Council to Haywood Road Community Association by way of a 99 year, full repairing lease.

**RESOLVED to:**

- 1) Agree to the transfer of Haywood Road Community Centre from Gedling Borough Council to Haywood Road Community Association by way of a 99 year, full repairing lease under a 'peppercorn rent' arrangement In accordance with the Community Asset Transfer Policy; and
- 2) Authorise the Deputy Chief Executive and Director of Finance to approve the terms of the lease.

**45 FORWARD PLAN**

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

**RESOLVED:**

To note the report.

**46 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at Time Not Specified

Signed by Chair:  
Date:

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## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Tuesday 29 October 2019**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Michael Adams  
Councillor Sandra Barnes

Councillor Bob Collis  
Councillor Marje Paling

Absent: Councillor Chris Barnfather

Officers in Attendance: K Bradford, D Archer and A Dubberley

### **21 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Barnfather.

### **22 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2019**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **23 DECLARATION OF INTERESTS.**

None.

### **24 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **25 EXCLUSION OF PRESS AND PUBLIC**

#### **RESOLVED:**

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

## **REPORT OF THE SERVICE MANAGER- ORGANISATIONAL DEVELOPMENT - FLEXIBLE AND AGILE WORKING POLICY**

The Service Manager Organisational Development introduced a report to notify Members of the consultation outcome in respect of proposals to amend the Flexible and Agile working policy in order to inform this committee's decision in respect to policy implementation.

### **RESOLVED to:**

- 1) Note the comments made during the consultation;
- 2) Request that a report on how the new policy is operating is brought back to the Committee in one year;
- 3) Implement, with immediate effect, the proposed Flexible and Agile Working Policy revised by management in response to the consultation comments recommended for adoption by the Joint Consultative and Safety Committee and shown at Appendix 1 to the report; and
- 4) Authorise the Service Manager, Organisational Development, under the direction of the Chief Executive, to make any further drafting changes to the policy as required by the committee and communicate the new policy to employees.

## **REPORT OF THE CHIEF EXECUTIVE - STRUCTURAL REVIEW: MANAGEMENT RATIONALISATION AND RE-ORGANISATION**

The Chief Executive introduced a report, which had been circulated in advance of the meeting, notifying the Committee of the outcome of the consultation process and the recommendations made by the Joint Consultative and Safety Committee of 8 October.

Members supported the proposals made by the Chief Executive and asked her to give careful consideration to the capacity of the teams affected and management arrangements for the future.

### **RESOLVED to:**

- 1) Note the comments made during the consultation made by UNISON and employees affected by the proposals together with comment made by the Joint Consultative and Safety Committee of 8 October; and
- 2) Support the proposals made by the Chief Executive so that they can be implemented under authority delegated to her.

The meeting finished at 3.00 pm

Signed by Chair:

Date:

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## DECISIONS MADE UNDER DELEGATED AUTHORITY

<b><u>Business (click to view decision)</u></b>	<b><u>Summary</u></b>	<b><u>Ref.</u></b>	<b><u>Date</u></b>	<b><u>Portfolio</u></b>
<a href="#">Approval of Fees and Charges for Sponsorship and Advertising</a>	Approval for fees and charges associated with third party advertising in Council emails	D912	07/11/2019	Resources and Reputation
<a href="#">Establish a budget for Gedling Country Park Viewing Platforms</a>	Approval to establish a capital budget for two new viewing platforms at the Gedling Country Park.	D915	06/11/2019	Leader of the Council
<a href="#">Offence of Littering From a Vehicle, Penalty Charge Notice</a>	Implementation of the provisions of The Littering From Vehicles Outside London (Keepers: Civil Penalties) Regulation 2018	D907	05/11/2019	Public Protection
<a href="#">Proposed Street Names for development on Land off Teal Close Netherfield</a>	Approval of new street names	D910	01/11/2019	Growth and Regeneration
<a href="#">Amendment to delegation to Cabinet Member</a>	To move 'Council housing development' from the Housing, Health and Well-being portfolio to the Growth and Regeneration portfolio.	D908	30/10/2019	Leader of the Council
<a href="#">Christmas &amp; New Year Operating Hours of Community Centres for 2019</a>	To approve the opening hours of community centres.	D904	29/10/2019	Community Development

South Nottinghamshire Homelessness and Rough Sleeping Strategy – Consultation on revised draft	To launch consultation on the Homelessness and Rough Sleeping Strategy	D903	14/10/2019	Housing, Health and Wellbeing
Calverton Industrial Units – Planning Application	To approve the submission of a planning application	D899	16/09/2019	Resources and Reputation
Arnold Market Stalls Fees - Temporary Revisions	To approve amendments to the fee structure of market stalls	D894	09/08/2019	Leader of the Council
Consultation Draft Willow Farm Development Brief August 2019	To launch consultation on draft Willow Farm development brief	D892	05/08/2019	Growth and Regeneration
Proposed Land adjacent to Gedling Manor, Wood Lane, Gedling, Nottinghamshire	Approval of new street names	D884	04/07/2019	Growth and Regeneration